

**MINUTES OF THE BOARD OF TRUSTEES OF THE CINCINNATI AND  
HAMILTON COUNTY PUBLIC LIBRARY**

Date: December 13, 2022

Meeting: Annual

Place: Main Library

**ANNUAL MEETING**

***CALL TO ORDER***

**ROLL CALL**

Trustees Present: Ms. Allen, Ms. Clemons, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden and Ms. Reynolds

Trustees Absent: None

Present: Paula Brehm-Heeger, Molly DeFosse, Staci Dennison, Kyla Hardin, Holbrook Sample, and Beth Yoke

**ELECTION OF OFFICERS**

Ms. Redden moved the following:

The following officers were presented for 2023 election:

President: Nadine L. Allen

Vice-President: Diane Cunningham Redden

Secretary: Gregory W. Olson

The following 2023 committee assignments were presented:

Facilities Finance and Audit

Robert G. Hendon, Chair  
Diane Cunningham Redden  
Gregory W. Olson

Human Resources

Diane Cunningham Redden, Chair  
Christopher A. Harding  
Karen R. Clemons

Operations

Karen R. Clemons, Chair  
Robert G. Hendon  
Colleen Reynolds

Technology

Gregory W. Olson, Chair  
Christopher A. Harding  
Colleen Reynolds

Strategy

Christopher A. Harding, Chair  
Robert G. Hendon  
Gregory W. Olson

Development

Colleen Reynolds, Chair  
Karen R. Clemons  
Diane Cunningham Redden

Nominating (new)

Nadine L. Allen  
Diane Cunningham Redden  
Gregory W. Olson

Ms. Clemons seconded.

Voting for the motion: Ms. Allen, Ms. Clemons, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden and Ms. Reynolds ... 7 ayes. The motion carried. **(21-2022)**.

**REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING**

The Human Resources Committee met on December 7, 2022 at the Walnut Hills Branch Library. Committee Chair, Nadine Allen and Committee Members Diane Cunningham Redden and

Christopher Harding, as well as Board Member Gregory Olsen were in attendance. Staff members Paula Brehm-Heeger and Kyla Hardin were also in attendance.

Ms. Allen moved the following:

- Appoint Molly DeFosse, Chief Finance and Facilities Officer, as Fiscal Officer. The Board approve a stipend of \$5,000 annually for the duties of the Fiscal Officer for Ms. DeFosse.
  -
- Appoint Alesha Sanders, Senior Financial Analyst, as Deputy Fiscal Officer. Ms. Sanders receives no additional compensation for serving in this capacity.
  -
- Continue the appointment of Paula Brehm-Heeger as Eva Jane Romaine Coombe Director at an annual base salary of \$250,744 for 2023.

Mr. Harding seconded.

Voting for the motion: Ms. Allen, Ms. Clemons, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden and Ms. Reynolds ... 7 ayes. The motion carried. **(22-2022)**.

Ms. Redden moved the following:

The Ohio Department of Taxation has set our 2023 Public Library Fund receipts at \$52,314,578 and Hamilton County has estimated property tax levy receipts of \$38,672,461. Using these amounts, total General Fund resources are estimated to be **\$91,988,000**, as follows:

**2023 GENERAL FUND RESOURCES**

|                                  |                                       |
|----------------------------------|---------------------------------------|
| Operating Contingency            | \$2,150,000.00                        |
| Unencumbered Balance             | 23,250,000.00                         |
| PRIOR YEAR CARRYFORWARD          | <u>25,400,000.00</u>                  |
| <br>                             |                                       |
| Public Library Fund              | 52,314,578.00                         |
| Hamilton County Property Tax     | 38,672,461.00                         |
| Other Income                     | 1,000,961.00                          |
| NEW INCOME                       | <u>91,988,000.00</u>                  |
| <br>                             |                                       |
| <b>TOTAL ESTIMATED RESOURCES</b> | <b><u><u>\$117,388,000.00</u></u></b> |

It is recommended that the 2023 General Fund appropriation (spending authority) be set at **\$93,750,00** distributed by account as follows. Overall, the 2023 budget includes merit increases based on performance, funding to supplement employee Ohio Library Council dues up to 50% of

the membership cost up to \$45 per employee, and support for current operations and planned initiatives.

Although the current year budget does result in a deficit, it is in line with the projected ending fund balance of approximately \$23.5 million at 12/31/2023 that was included in the Facility Master MP timeline of capital transfers.

**2023 GENERAL FUND APPROPRIATION**

|                                 |                        |
|---------------------------------|------------------------|
| Salaries                        | \$34,400,000.00        |
| Retirement Benefits             | 4,816,000.00           |
| Insurance Benefits              | 5,884,000.00           |
| Supplies                        | 2,190,100.00           |
| Purchased & Contracted Services | 12,949,900.00          |
| Library Materials & Information | 10,335,000.00          |
| Capital Outlay                  | 575,000.00             |
| Other Objects                   | 600,000.00             |
| Other Financing Uses - Transfer | 22,000,000.00          |
| <b>TOTAL APPROPRIATION</b>      | <b>\$93,750,000.00</b> |

In addition to the General Fund, estimated resources and appropriations have been prepared for special revenue, capital and permanent (trust) funds. These recommendations plus unencumbered carry-forward balances for all funds are detailed in **Exhibit A** and summarized below. Trust fund principals, a total of \$6,775,149 are excluded from permanent fund balances.

| <b>FUND</b>                    | <b>2023 ESTIMATED<br/>AVAILABLE<br/>BALANCE</b> | <b>2023<br/>ESTIMATED<br/>RESOURCES</b> | <b>2023<br/>APPROPRIATION</b> |
|--------------------------------|---|---|-------------------------------|
| General Fund                   | \$25,400,000.00                                 | \$91,988,000.00                         | \$93,750,000.00               |
| Building & Repair Capital Fund | 27,986,648.36                                   | 22,000,000.00                           | 42,750,000.00                 |
| Special Revenue (4 funds)      | 1,491,782.87                                    | 612,400.00                              | 699,000.00                    |
| Permanent (44 funds)           | 1,299,538.06                                    | 120,500.00                              | 282,000.00                    |
| <b>Total</b>                   | <b>\$56,177,969.29</b>                          | <b>\$114,720,900.00</b>                 | <b>\$137,481,000.00</b>       |

1. Includes \$22 million capital transfer to Building & Repair.
2. Includes \$22 million transfer from General Fund.
3. Balances are estimates at 12/31/22. Final actual balances will be reported to the County.

The Special Revenue and Permanent Funds appropriations include routine spending, as well as appropriations from the Armstrong Fund to be used as necessary in working towards our supporting staff morale, support in the community engagement process (both which may include the purchase of refreshments), and to supplement the tuition assistance plan.

It is recommended that the Board adopt a Resolution to provide for expenditures during the fiscal year ending December 31, 2023, the resources of the Library be appropriated at the fund and

object levels outlined in **Exhibit A**. Upon approval by the Board, this information will be submitted to the Hamilton County Budget Commission as the Library's **2023 Annual Appropriation Resolution and Certificate of Sources Available for Expenditure**.

Ms. Allen seconded.

Voting for the motion: Ms. Allen, Ms. Clemons, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden and Ms. Reynolds ... 7 ayes. The motion carried. **(23-2022)**.

### **ANNUAL MEETING RESPONSIBILITIES**

Mr. Hendon requested:

- Approve executing two public official bonds in the name of Molly DeFosse, Fiscal Officer and Alesha Sanders, Fiscal Manager/Deputy Fiscal Officer, each in the amount of \$500,000 for terms commencing December 31, 2022 and ending December 31, 2023 in accordance with Section 3375.32 of the Ohio Revised Code.
- It is requested that the Board adopt the resolution attached as **Exhibit A**, which is based on the provisions in the Ohio Revised Code Sections 3375.32-38.

The annual change of officers of the Board and the annual appointment of a Fiscal Officer requires notification to our banking service providers. In addition, they require a resolution of the Board assigning the authority for financial transactions.

Our bankers also need to know who is authorized to enter into contracts and agreements. As previously established, the attached resolution designates that "the Fiscal Officer, Deputy Fiscal Officer and the President or Vice President jointly are authorized". The resolution also incorporates the specific resolution requirements of Fifth Third Bank.

Finally, the proposed resolution states that the Eva Jane Romaine Coombe Director or Fiscal Officer is authorized to sell donated stock.

Ms. Clemons seconded.

Voting for the motion: Ms. Allen, Ms. Clemons, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden and Ms. Reynolds ... 7 ayes. The motion carried. **(24-2022)**.

The Annual Meeting was then adjourned.

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President

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Attest: Secretary

**2023 ESTIMATED RESOURCES and APPROPRIATIONS**

|                                     | <b>General<br/>Fund<br/>1100</b> | <b>Building &amp;<br/>Repair Fund<br/>4001</b> | <b>TOTAL<br/>Special<br/>Revenue Funds</b> | <b>TOTAL<br/>Permanent<br/>Funds</b> | <b>TOTAL</b>          |
|-------------------------------------|----------------------------------|--|--|--------------------------------------|-----------------------|
| <b>Unencumbered Balance</b>         | <b>25,400,000.00</b>             | <b>27,986,648.36</b>                           | <b>1,491,782.87</b>                        | <b>1,299,538.06</b>                  | <b>56,177,969.29</b>  |
| <b>ESTIMATED RESOURCES</b>          |                                  |  |  |                                      |                       |
| Intergovernmental Receipts          | 90,987,039.00                    | -  | -  | -                                    | <b>90,987,039.00</b>  |
| Patron Fines & Fees                 | 150,000.00                       | -  | -  | -                                    | <b>150,000.00</b>     |
| Services Provided to Other Entities | 10,000.00                        | -  | -  | -                                    | <b>10,000.00</b>      |
| Contributions, Gifts, and Donations | 110,000.00                       | -  | <b>510,000.00</b>                          | -                                    | <b>620,000.00</b>     |
| Earnings on Investments             | 500,000.00                       | -  | <b>102,400.00</b>                          | <b>120,500.00</b>                    | <b>722,900.00</b>     |
| Miscellaneous Revenue               | 230,961.00                       | -  | -  | -                                    | <b>230,961.00</b>     |
| Other Financing Sources             | -                                | 22,000,000.00                                  | -  | -                                    | <b>22,000,000.00</b>  |
| <b>Total Resources</b>              | <b>91,988,000.00</b>             | <b>22,000,000.00</b>                           | <b>612,400.00</b>                          | <b>120,500.00</b>                    | <b>114,720,900.00</b> |
| <b>APPROPRIATION</b>                |                                  |  |  |                                      |                       |
| Salaries                            | 34,400,000.00                    | -  | -  | -                                    | <b>34,400,000.00</b>  |
| Retirement Benefits                 | 4,816,000.00                     | -  | -  | -                                    | <b>4,816,000.00</b>   |
| Insurance Benefits                  | 5,884,000.00                     | -  | -  | -                                    | <b>5,884,000.00</b>   |
| Other Employee Benefits             | -                                | -  | -  | <b>61,000.00</b>                     | <b>61,000.00</b>      |
| Purchased/Contracted Services       | 12,949,900.00                    | 5,750,000.00                                   | <b>213,000.00</b>                          | <b>61,500.00</b>                     | <b>18,974,400.00</b>  |
| Supplies                            | 2,190,100.00                     | 4,000,000.00                                   | <b>465,000.00</b>                          | <b>91,000.00</b>                     | <b>6,746,100.00</b>   |
| Library Materials and Information   | 10,335,000.00                    | -  | <b>21,000.00</b>                           | <b>68,500.00</b>                     | <b>10,424,500.00</b>  |
| Other Objects                       | 600,000.00                       | -  | -  | -                                    | <b>600,000.00</b>     |
| Capital Outlay                      | 575,000.00                       | 33,000,000.00                                  | -  | -                                    | <b>33,575,000.00</b>  |
| Debt Service                        | -                                | -  | -  | -                                    | -                     |
| Other Financing Uses                | 22,000,000.00                    | -  | -  | -                                    | <b>22,000,000.00</b>  |
| Contingency                         | -                                | -  | -  | -                                    | -                     |
| <b>Total Appropriation</b>          | <b>93,750,000.00</b>             | <b>42,750,000.00</b>                           | <b>699,000.00</b>                          | <b>282,000.00</b>                    | <b>137,481,000.00</b> |

## 202 ESTIMATED RESOURCES and APPROPRIATIONS - Special Revenue Funds

|                             | Insurance         | And/MW           | Lib Program       | Gifts               | <b>TOTAL</b>        |
|-----------------------------|-------------------|------------------|-------------------|---------------------|---------------------|
|                             | 2090              | 2101             | 2152              | 2199                | <b>Special Rev</b>  |
| <b>Unencumbered Balance</b> | <b>150,000.00</b> | <b>58,100.80</b> | <b>264,624.92</b> | <b>1,019,057.15</b> | <b>1,491,782.87</b> |

### ESTIMATED RESOURCES

|                                     |          |               |                   |                   |                   |
|-------------------------------------|----------|---------------|-------------------|-------------------|-------------------|
| Intergovernmental Receipts          | -        | -             | -                 | -                 | -                 |
| Patron Fines & Fees                 | -        | -             | -                 | -                 | -                 |
| Services Provided to Other Entities | -        | -             | -                 | -                 | -                 |
| Contributions, Gifts, and Donations | -        | -             | 350,000.00        | 160,000.00        | <b>510,000.00</b> |
| Earnings on Investments             | -        | 400.00        | 2,000.00          | 100,000.00        | <b>102,400.00</b> |
| Miscellaneous Revenue               | -        | -             | -                 | -                 | -                 |
| Other Financing Sources             | -        | -             | -                 | -                 | -                 |
| <b>Total Resources</b>              | <b>-</b> | <b>400.00</b> | <b>352,000.00</b> | <b>260,000.00</b> | <b>612,400.00</b> |

### APPROPRIATION

|                                   |          |                  |                   |                   |                   |
|-----------------------------------|----------|------------------|-------------------|-------------------|-------------------|
| Salaries                          | -        | -                | -                 | -                 | -                 |
| Retirement Benefits               | -        | -                | -                 | -                 | -                 |
| Insurance Benefits                | -        | -                | -                 | -                 | -                 |
| Other Employee Benefits           | -        | -                | -                 | -                 | -                 |
| Purchased/Contracted Services     | -        | 18,000.00        | 35,000.00         | 160,000.00        | <b>213,000.00</b> |
| Supplies                          | -        | 10,000.00        | 255,000.00        | 200,000.00        | <b>465,000.00</b> |
| Library Materials and Information | -        | 1,000.00         | -                 | 20,000.00         | <b>21,000.00</b>  |
| Other Objects                     | -        | -                | -                 | -                 | -                 |
| Capital Outlay                    | -        | -                | -                 | -                 | -                 |
| Debt Service                      | -        | -                | -                 | -                 | -                 |
| Other Financing Uses              | -        | -                | -                 | -                 | -                 |
| Contingency                       | -        | -                | -                 | -                 | -                 |
| <b>Total Appropriation</b>        | <b>-</b> | <b>29,000.00</b> | <b>290,000.00</b> | <b>380,000.00</b> | <b>699,000.00</b> |



## 2023 ESTIMATED RESOURCES and APPROPRIATIONS - Permanent Funds

|                                     | Anderson        | Armstrong         | K Brown       | Cochran          | Feld             | Inc Expense      | Glueck        | Goldsmith     | Greider       | Abell           | Hadley           |
|-------------------------------------|-----------------|-------------------|---------------|------------------|------------------|------------------|---------------|---------------|---------------|-----------------|------------------|
|                                     | 8101            | 8102              | 8106          | 8108             | 8112             | 8114             | 8116          | 8117          | 8118          | 8119            | 8120             |
| <b>Unencumbered Balance *</b>       | <b>3,430.81</b> | <b>689,281.07</b> | <b>629.49</b> | <b>18,042.64</b> | <b>22,251.57</b> | <b>71,333.87</b> | <b>818.09</b> | <b>568.35</b> | <b>609.27</b> | <b>5,548.39</b> | <b>38,735.61</b> |
| <b>ESTIMATED RESOURCES</b>          |                 |                   |               |                  |                  |                  |               |               |               |                 |                  |
| Intergovernmental Receipts          | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Patron Fines & Fees                 | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Services Provided to Other Entities | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Contributions, Gifts, and Donations | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Earnings on Investments             | 500.00          | 10,000.00         | 300.00        | 200.00           | 12,000.00        | 1,200.00         | 100.00        | 200.00        | 50.00         | 500.00          | 600.00           |
| Other Financing Sources             | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| <b>Total Resources</b>              | <b>500.00</b>   | <b>10,000.00</b>  | <b>300.00</b> | <b>200.00</b>    | <b>12,000.00</b> | <b>1,200.00</b>  | <b>100.00</b> | <b>200.00</b> | <b>50.00</b>  | <b>500.00</b>   | <b>600.00</b>    |
| <b>APPROPRIATIONS</b>               |                 |                   |               |                  |                  |                  |               |               |               |                 |                  |
| Salaries                            | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Retirement Benefits                 | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Insurance Benefits                  | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Other Employee Benefits             | -               | 40,000.00         | 500.00        | -                | -                | -                | -             | -             | -             | -               | 10,000.00        |
| Purchased/Contracted Services       | -               | 5,000.00          | -             | -                | -                | 2,500.00         | -             | -             | -             | -               | -                |
| Supplies                            | -               | 20,000.00         | -             | -                | -                | 10,000.00        | -             | -             | -             | -               | -                |
| Library Materials and Information   | -               | -                 | -             | -                | 20,000.00        | -                | -             | -             | -             | 1,500.00        | -                |
| Other Objects                       | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Capital Outlay                      | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Debt Service                        | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Other Financing Uses                | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| Contingency                         | -               | -                 | -             | -                | -                | -                | -             | -             | -             | -               | -                |
| <b>Total Appropriation</b>          | <b>-</b>        | <b>65,000.00</b>  | <b>500.00</b> | <b>-</b>         | <b>20,000.00</b> | <b>12,500.00</b> | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>1,500.00</b> | <b>10,000.00</b> |

\* Excludes Principal

## 2023 ESTIMATED RESOURCES and APPROPRIATIONS - Permanent Funds

|                                     | Hatfield        | Heekin        | HeiselDunlap     | Heunefeld       | Iacobucci     | Lib Materials | Kahn          | KaneMerton    | Kersten           | King            | Lenke         |
|-------------------------------------|-----------------|---------------|------------------|-----------------|---------------|---------------|---------------|---------------|-------------------|-----------------|---------------|
|                                     | 8121            | 8123          | 8124             | 8125            | 8126          | 8127          | 8128          | 8129          | 8130              | 8132            | 8133          |
| <b>Unencumbered Balance *</b>       | <b>1,703.23</b> | <b>903.99</b> | <b>32,963.60</b> | <b>1,586.96</b> | <b>904.94</b> | <b>516.15</b> | <b>526.93</b> | <b>971.65</b> | <b>240,858.27</b> | <b>2,178.44</b> | <b>830.65</b> |
| <b>ESTIMATED RESOURCES</b>          |                 |               |                  |                 |               |               |               |               |                   |                 |               |
| Intergovernmental Receipts          | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Patron Fines & Fees                 | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Services Provided to Other Entities | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Contributions, Gifts, and Donations | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Earnings on Investments             | 100.00          | 50.00         | 1,500.00         | 150.00          | 50.00         | 100.00        | 50.00         | 50.00         | 60,000.00         | 150.00          | 50.00         |
| Other Financing Sources             | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| <b>Total Resources</b>              | <b>100.00</b>   | <b>50.00</b>  | <b>1,500.00</b>  | <b>150.00</b>   | <b>50.00</b>  | <b>100.00</b> | <b>50.00</b>  | <b>50.00</b>  | <b>60,000.00</b>  | <b>150.00</b>   | <b>50.00</b>  |
| <b>APPROPRIATIONS</b>               |                 |               |                  |                 |               |               |               |               |                   |                 |               |
| Salaries                            | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Retirement Benefits                 | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Insurance Benefits                  | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Other Employee Benefits             | -               | -             | 10,000.00        | -               | -             | -             | -             | -             | -                 | -               | -             |
| Purchased/Contracted Services       | -               | -             | -                | -               | -             | -             | -             | -             | 25,000.00         | -               | -             |
| Supplies                            | -               | -             | -                | -               | -             | -             | -             | -             | 60,000.00         | -               | -             |
| Library Materials and Information   | 1,500.00        | -             | -                | 1,000.00        | -             | -             | -             | -             | -                 | 500.00          | -             |
| Other Objects                       | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Capital Outlay                      | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Debt Service                        | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Other Financing Uses                | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| Contingency                         | -               | -             | -                | -               | -             | -             | -             | -             | -                 | -               | -             |
| <b>Total Appropriation</b>          | <b>1,500.00</b> | <b>-</b>      | <b>10,000.00</b> | <b>1,000.00</b> | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>85,000.00</b>  | <b>500.00</b>   | <b>-</b>      |

\* Excludes Principal

**2023 ESTIMATED RESOURCES and APPROPRIATIONS - Permanent Funds**

|                                     | Lewis         | Marsh         | Meister       | Nolan           | O'Brien       | Plaut           | DeMarke       | Rhein           | Hattendorf    | SchildScore   | Sackett          |
|-------------------------------------|---------------|---------------|---------------|-----------------|---------------|-----------------|---------------|-----------------|---------------|---------------|------------------|
|                                     | 8134          | 8137          | 8139          | 8145            | 8147          | 8151            | 8154          | 8155            | 8157          | 8159          | 8160             |
| <b>Unencumbered Balance *</b>       | <b>521.18</b> | <b>787.80</b> | <b>583.05</b> | <b>2,300.23</b> | <b>191.64</b> | <b>1,043.19</b> | <b>615.13</b> | <b>4,567.35</b> | <b>888.32</b> | <b>512.25</b> | <b>88,816.01</b> |
| <b>ESTIMATED RESOURCES</b>          |               |               |               |                 |               |                 |               |                 |               |               |                  |
| Intergovernmental Receipts          | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Patron Fines & Fees                 | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Services Provided to Other Entities | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Contributions, Gifts, and Donations | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Earnings on Investments             | 50.00         | 30.00         | 30.00         | 100.00          | 20.00         | 100.00          | 10.00         | 50.00           | 50.00         | 30.00         | 24,000.00        |
| Other Financing Sources             | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| <b>Total Resources</b>              | <b>50.00</b>  | <b>30.00</b>  | <b>30.00</b>  | <b>100.00</b>   | <b>20.00</b>  | <b>100.00</b>   | <b>10.00</b>  | <b>50.00</b>    | <b>50.00</b>  | <b>30.00</b>  | <b>24,000.00</b> |
| <b>APPROPRIATIONS</b>               |               |               |               |                 |               |                 |               |                 |               |               |                  |
| Salaries                            | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Retirement Benefits                 | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Insurance Benefits                  | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Other Employee Benefits             | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Purchased/Contracted Services       | -             | -             | -             | 2,000.00        | -             | -               | -             | -               | -             | -             | -                |
| Supplies                            | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Library Materials and Information   | -             | -             | -             | -               | -             | 1,000.00        | -             | -               | -             | -             | 25,000.00        |
| Other Objects                       | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Capital Outlay                      | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Debt Service                        | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Other Financing Uses                | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| Contingency                         | -             | -             | -             | -               | -             | -               | -             | -               | -             | -             | -                |
| <b>Total Appropriation</b>          | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>2,000.00</b> | <b>-</b>      | <b>1,000.00</b> | <b>-</b>      | <b>-</b>        | <b>-</b>      | <b>-</b>      | <b>25,000.00</b> |

\* Excludes Principal

**2023 ESTIMATED RESOURCES and APPROPRIATIONS - Permanent Funds**

|                                     | Dwyer           | Stern, Ruth   | Stern.Martha  | Gillespie       | Striker       | T&R             | Trager        | Howard           | ValerioFamily    | Levesay       | Dehner        |
|-------------------------------------|-----------------|---------------|---------------|-----------------|---------------|-----------------|---------------|------------------|------------------|---------------|---------------|
|                                     | 8163            | 8164          | 8165          | 8166            | 8170          | 8172            | 8174          | 8175             | 8179             | 8183          | 8184          |
| <b>Unencumbered Balance *</b>       | <b>3,882.20</b> | <b>672.94</b> | <b>916.95</b> | <b>3,051.86</b> | <b>752.62</b> | <b>1,156.49</b> | <b>565.14</b> | <b>18,532.62</b> | <b>32,880.17</b> | <b>720.41</b> | <b>386.54</b> |
| <b>ESTIMATED RESOURCES</b>          |                 |               |               |                 |               |                 |               |                  |                  |               |               |
| Intergovernmental Receipts          | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Patron Fines & Fees                 | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Services Provided to Other Entities | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Contributions, Gifts, and Donations | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Earnings on Investments             | 600.00          | 50.00         | 100.00        | 50.00           | 50.00         | 300.00          | 150.00        | 6,000.00         | 500.00           | 30.00         | 300.00        |
| Other Financing Sources             | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| <b>Total Resources</b>              | <b>600.00</b>   | <b>50.00</b>  | <b>100.00</b> | <b>50.00</b>    | <b>50.00</b>  | <b>300.00</b>   | <b>150.00</b> | <b>6,000.00</b>  | <b>500.00</b>    | <b>30.00</b>  | <b>300.00</b> |
| <b>APPROPRIATIONS</b>               |                 |               |               |                 |               |                 |               |                  |                  |               |               |
| Salaries                            | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Retirement Benefits                 | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Insurance Benefits                  | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Other Employee Benefits             | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | 500.00        |
| Purchased/Contracted Services       | -               | -             | -             | 2,000.00        | -             | -               | -             | -                | 25,000.00        | -             | -             |
| Supplies                            | 1,000.00        | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Library Materials and Information   | 2,000.00        | -             | -             | -               | -             | 1,000.00        | -             | 15,000.00        | -                | -             | -             |
| Other Objects                       | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Capital Outlay                      | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Debt Service                        | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Other Financing Uses                | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| Contingency                         | -               | -             | -             | -               | -             | -               | -             | -                | -                | -             | -             |
| <b>Total Appropriation</b>          | <b>3,000.00</b> | <b>-</b>      | <b>-</b>      | <b>2,000.00</b> | <b>-</b>      | <b>1,000.00</b> | <b>-</b>      | <b>15,000.00</b> | <b>25,000.00</b> | <b>-</b>      | <b>500.00</b> |

\* Excludes Principal

## 2023 ESTIMATED RESOURCES and APPROPRIATIONS - Permanent Funds

|                                     | <b>TOTAL<br/>Permanent</b> |
|-------------------------------------|----------------------------|
| <b>Unencumbered Balance *</b>       | <b>1,299,538.06</b>        |
| <b>ESTIMATED RESOURCES</b>          |                            |
| Intergovernmental Receipts          | -                          |
| Patron Fines & Fees                 | -                          |
| Services Provided to Other Entities | -                          |
| Contributions, Gifts, and Donations | -                          |
| Earnings on Investments             | <b>120,500.00</b>          |
| Other Financing Sources             | -                          |
| <b>Total Resources</b>              | <b>120,500.00</b>          |
| <b>APPROPRIATIONS</b>               |                            |
| Salaries                            | -                          |
| Retirement Benefits                 | -                          |
| Insurance Benefits                  | -                          |
| Other Employee Benefits             | <b>61,000.00</b>           |
| Purchased/Contracted Services       | <b>61,500.00</b>           |
| Supplies                            | <b>91,000.00</b>           |
| Library Materials and Information   | <b>68,500.00</b>           |
| Other Objects                       | -                          |
| Capital Outlay                      | -                          |
| Debt Service                        | -                          |
| Other Financing Uses                | -                          |
| Contingency                         | -                          |
| <b>Total Appropriation</b>          | <b>282,000.00</b>          |

\* Excludes Principal

RESOLUTION/AUTHORIZATION  
LIBRARY OFFICERS

I, the undersigned, Secretary of the Board of Trustees of the Cincinnati and Hamilton County Public Library, do hereby certify that at the Annual Meeting of the Board of Trustees of the Cincinnati and Hamilton County Public Library duly called and held at the Main Library on 13<sup>th</sup> day of December, 2022, at which a quorum was present:

1. officers were duly elected for the ensuing year or until their successors are chosen and qualified:

| Name                    | Title             | Specimen Signature |
|-------------------------|-------------------|--------------------|
| Nadine L. Allen         | President         | _____              |
| Diane Cunningham Redden | Vice<br>President | _____              |
| Gregory W. Olson        | Secretary         | _____              |
| Molly DeFosse           | Fiscal<br>Officer | _____              |

2. a Deputy Fiscal Officer was appointed for the ensuing year:

|                |                          |       |
|----------------|--------------------------|-------|
| Alesha Sanders | Deputy Fiscal<br>Officer | _____ |
|----------------|--------------------------|-------|

3. the following authorizations were established:

Withdrawals and Transfers. Any funds deposited to the credit of any account of the Cincinnati and Hamilton County Public Library may be withdrawn by check or other order for the payment of money, signed by the **President or Vice President, Fiscal Officer and Deputy Fiscal Officer.**

Any funds deposited to the credit of the Cincinnati and Hamilton County Public Library may be transferred by wire transfer or ACH transaction to another Library account or investment instrument, as authorized either in writing, by telephone or computer by the **Fiscal Officer or Deputy Fiscal Officer.**

Products and Services. The **Fiscal Officer, Deputy Fiscal Officer** and the **President or Vice President** jointly are authorized to enter into contracts and agreements, written or verbal, for any products or services offered by an authorized public depository, including but not limited to cash management services and computer/internet based products and services. In addition, approve the attached template resolution for Fifth Third Bank Multi Product Resolution (Exhibit I) and authorize the Fiscal Officer to complete based on services provided.

Sale of Stock. The **Eva Jane Romaine Coombe Director** or **Fiscal Officer** are authorized to sell stock donations.

The authority herein given is to remain irrevocable so far as the public depository is concerned until it is notified in writing of a new resolution modifying or revoking such authority.

Executed this 13<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Secretary of the Board of Trustees  
Cincinnati & Hamilton County Public Library