

**MINUTES OF THE BOARD OF TRUSTEES OF THE CINCINNATI AND
HAMILTON COUNTY PUBLIC LIBRARY**

Date: October 10, 2023

Meeting: Regular

Place: Pleasant Ridge Branch

REGULAR MEETING

CALL TO ORDER

ROLL CALL

Trustees Present: Ms. Allen, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden, Ms. Reynolds

Trustees Absent: Ms. Louis

Present: Paula Brehm-Heeger, Molly DeFosse, Kathy Bach, Staci Dennison, Kyla Hardin, Holbrook Sample, and Beth Yoke

PUBLIC COMMENTS

None

OATH OF OFFICE

Board President Nadine L. Allen swore in Diane Cunningham Redden for a continued seven-year term on the Cincinnati & Hamilton County Public Library Board of Trustees.

ACTION ITEMS

Ms. Reynolds moved the following:

- **Approve the purchase of the property located at 7700 Hamilton Ave. for \$2.1M along with up to \$100,000 in closing costs and authorize the Eva Jane Romaine Coombe Director to execute all necessary documents related to the transaction subject to resolution of all due diligence items.**

The replacement of the Mt. Healthy Branch is identified as a goal in the FMP and has been a long-time objective of the Library. An opportunity was identified in August 2023 when the nearby CVS closed. Although the property was not on the market, through working with our realtor, we were able to secure a purchase sale agreement with the current owner. The building is approximately 10,000 square feet and in good condition. Both the roof and the mechanical system are at the end of their lives but the replacement of each will provide the Library with the opportunity to coordinate the interior space. The building does have an existing drive-through. The Library will continue the due diligence process including review of the phase 1 and phase 2 reports.

- **Confirm the following Main Library project change orders to modify the Interior Renovation GMP for Turner Construction:**

| Contractor | Trade Contract | Number | Purpose | Amount |
|---------------------|----------------|--------|--------------------------------------------------------------------------|---------------|
| Turner Construction | GMP | #21 | Basement finishes to put back items demolished not in scope | \$ 54,871.00 |
| Turner Construction | GMP | #22 | Additional electric for design updates by owner | \$ 17,687.00 |
| Turner Construction | GMP | #23 | Additional exterior soffit and column painting for entire south building | \$ 148,142.00 |

The initial delivery of glass panels has arrived and is being installed for the stair rail. Interior finish work is ongoing. The exterior plaza work is expected to be completed by the first week of November. The furniture and finish selections are being finalized.

- **Confirm the following Main Library project change order to modify the Elevator GMP for Turner Construction:**

| Contractor | Trade Contract | Number | Purpose | Amount |
|---------------------|----------------|--------|-----------------------------------|----------------|
| Turner Construction | General Trades | #8 | Unused contingency and allowances | \$ (36,688.36) |

In addition, the movement of staff workspaces and the collection to prepare for the opening in 2024 continues. The Library facilities staff are installing carpet and painting in the areas that were not included in the overall renovation project.

- **Confirm the following change order to modify the West End Branch Renovation GMP for Turner Construction:**

| Contractor | Trade Contract | Number | Purpose | Amount |
|---------------------|----------------|--------|----------------------------------------------|----------------|
| Turner Construction | GMP | #5 | Deduct for unused contingency and allowances | \$ (99,814.00) |

The West End Branch was reopened on Saturday, September 16, 2023. Turner Construction worked diligently to beat the extended completion date by a week. The Library staff from all departments worked together to get everything installed and ready to open very quickly.

- **Confirm the following change order to modify the Pleasant Ridge GMP for Pepper Construction:**

| Contractor | Trade Contract | Number | Purpose | Amount |
|---------------------|----------------|--------|---------------------------------------------------------------|----------------|
| Pepper Construction | General Trades | #3 | Unused contingency and allowances and work removed from scope | \$ (49,803.60) |

The first-floor windows and front door have been installed at the Corryville Branch. We are still waiting on the installation of the windows on the lower level as well as the delivery of a play element for the Children’s space.

- **Confirm the following change order to modify the Hyde Park Branch Elevator Replacement and Renovation GMP for Turner Construction:**

| Contractor | Trade Contract | Number | Purpose | Amount |
|---------------------|----------------|--------|----------------------------------------------------------|---------------|
| Turner Construction | GMP | #11 | Technology, AV, and Security scope not in original scope | \$ 133,964.00 |

The work on the elevator installation is in progress. The interior renovation is ongoing and the final design of the technology needs has been completed. During the removal of one of the bricked-over windows on the lower level, an issue was uncovered with the emergency egress stairs from the second floor at the back of the building. As a result, the stairs will need to be replaced to comply with current code. The ongoing challenges at the branch and the most recent problem with the stairs have pushed the completion date to the March, 2024. We have extended the lease on the temporary space to accommodate this extended completion date. We are working diligently to identify any additional costs as well as finalize the cost of furniture and equipment in the event that any additional budget modifications may be needed.

- **Confirm the following change order to modify the Forest Park Branch GMP for Turner Construction:**

| Contractor | Trade Contract | Number | Purpose | Amount |
|---------------------|----------------|--------|--------------------------------------------------|----------------|
| Turner Construction | GMP | #2 | Deduct for changes for roof design modifications | \$ (23,070.00) |

While preliminary site work continues, Library staff and the design professionals are continuing to work with the City of Forest Park on the building permit. The foundation is complete and Turner is ready to begin building the structure. Without the permit, we may be facing a project delay. The design team is continuing to work with the city to address their concerns on the water service installation.

- **Approve the easement allowing Duke Energy Ohio access and rights related to the location of the utilities on the property at 660 Northland Blvd. as detailed in Exhibit I and authorize for the Eva Jane Romaine Coombe Director to execute all documents associated with the easement.**
- **Approve the following resolution as forwarded by Hamilton County Auditor Brigid Kelly to all County Fiscal Officers the following resolution for acceptance of 2024 tax levy rates and amounts. The resolution is to be approved by a roll call vote and returned to the Auditor before October 25, 2023.**

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

Board of Trustees
Rev. Code, Secs. 5705.34

WHERE AS, This Board of Trustees of the Cincinnati and Hamilton County Public Library, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2024; and

WHERE AS, The Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board and what part thereof is without, and what part within the ten mill limitation; therefore be it

RESOLVED, By the Board of Trustees of the Cincinnati and Hamilton County Public Library, Hamilton County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Joint District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A
SUMMARY OF THE AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

| | Amount Approved by Budget Commission Inside 10M Limitation | Amount to be Derived from Levies Outside 10M Limitation | Tangible P.P. & P.U.P.P. State Reimbursements | Gross Levy Proceeds | County Auditor's Estimate of the Tax Rate to be Levied | | |
|--------------|------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------|---------------------|--------------------------------------------------------|--------|-------|
| | | | | | Outside | Inside | TOTAL |
| GENERAL FUND | 0 | 38,672,461 | 0 | 38,672,461 | 2.00 | 0.00 | 2.00 |
| BOND | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| X8 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| X7 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| X6 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| X5 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| X4 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| X3 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| X2 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| X1 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| NEW | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0 | 38,672,461 | 0 | 38,672,461 | 2.00 | 0.00 | 2.00 |

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

| CURRENT EXPENSE LEVIES | | PERIOD OF TIME | Mills | Fiscal Year |
|------------------------------|------------------|----------------|-------|-------------|
| Authorized on: | November 5, 2013 | 10 Years | 1.00 | 18,988,592 |
| | May 8, 2018 | 10 Years | 1.00 | 19,683,869 |
| | | 0 | 0.00 | 0 |
| | | 0 | 0.00 | 0 |
| | | 0 | 0.00 | 0 |
| | | 0 | 0.00 | 0 |
| | | 0 | 0.00 | 0 |
| | | 0 | 0.00 | 0 |
| | | 0 | 0.00 | 0 |
| Proposed TOTAL | | | 2.00 | 38,672,461 |
| X8 | | | | |
| Authorized on: | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| Proposed TOTAL | | | 0.00 | 0 |
| X7 | | | | |
| Authorized on: | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| Election Date TOTAL | | | 0.00 | 0 |
| X6 | | | | |
| Authorized on: | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| Enter Date of Election TOTAL | | | 0.00 | 0 |
| X5 | | | | |
| Authorized on: | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| | | | 0.00 | 0 |
| Enter Date of Election TOTAL | | | 0.00 | 0 |

and be it further

RESOLVED, That the Clerk of this Board be, and is hereby directed to certify a copy of the Resolution to the County Auditor of Hamilton County.

Mr. Harding seconded.

Voting for the motion: Ms. Allen, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden, Ms. Reynolds...6 ayes. The motion carried. **(18-2023)**.

Mr. Hendon moved the following:

- **Approve the premium cost share for the HDHP medical benefits change from: employee 20% - employer 80% to employee 30% - employer 70%; the annual contribution for the Health Savings Accounts from \$500/\$1,000 to \$250/\$500; the cost share change for the Copay plan from employee 10% - employer 90% to employee 8% - employer 92% in recognition of the Copay plan's cost saving due to obtaining contracts with reference-based pricing; and the dental plan cost share remain the same: employee 35% - employer 65%.**

In September, the Library received our 2024 medical plan initial renewal quote from Custom Design Benefits (CDB), our current medical carrier. As mentioned in the August Board Report, the loss-ratio (medical claims that CDB has paid to healthcare providers, as compared to Library premiums received by CDB) has been extremely high and has continued to rise during recent months. The loss ratio of the TrueCost plan (also known as the Copay plan) is 116.3% and the loss ratio for the High Deductible Health Plan/HSA (HDHP) is 205.3%. Target loss-ratio for CDB is 80-85%.

The Human Resources team and benefits broker, USI, conducted medical carrier reviews of the most competitive major carriers. Each of the carriers submitted quotes and plans, which were reviewed by our benefits team. Several carriers declined to bid for our business, as their rates would not be competitive. Of the quotes received, Custom Design Benefits again offered the best plan designs and the most financially feasible options.

After negotiation, due to the sharp rise of the loss ratio, the HDHP will have a 78.4% increase and the Copay plan will have an increase of 23.7%. The HDHP will have a plan design change to reflect a \$3,000/\$6,000 deductible (from a \$2,000/\$4,000 deductible) and will now have a coinsurance of 80% rather than 100%.

After a two-year rate lock, our dental plans with Delta Dental will be increasing by 8%. Dental carrier reviews were also conducted to determine the best value for our staff. In consideration of the lowest rates and the largest network of providers, Delta Dental was again the selected carrier. All other benefit carriers and plan designs will remain the same, as all other rates were quoted at no cost increase for 2024.

Open Enrollment meetings will be available to all staff, with evening, weekend and virtual options offered. Our benefits broker, USI, and third-party administrator, Custom Design Benefits, will conduct these meetings to ensure that staff are well informed about both plans and have the resources needed to make an educated medical plan selection.

The benefits open enrollment will begin Friday, November 3 and a comparison of current costs and recommended costs are outlined in Exhibit A.

The overall increase in medical benefits cost to the Library is approximately \$1 million.

EXHIBIT A

| High Deductible/HSA | Current | New |
|------------------------------|----------------|--------------|
| 78.40% | 20/80 | 30/70 |
| HDHP - Employee | \$151.70 | \$399.36 |
| HDHP - Employee + Spouse | \$319.44 | \$857.12 |
| HDHP - Employee + Child(ren) | \$263.52 | \$704.53 |
| HDHP - Family | \$431.28 | \$1,162.30 |
| TrueCost/Copay | Current | New |
| 23.7% | 10/90 | 8/92 |
| TC - Employee | \$58.84 | \$57.63 |
| TC - Employee + Spouse | \$122.84 | \$121.70 |
| TC - Employee + Child(ren) | \$101.50 | \$100.35 |
| TC - Family | \$165.50 | \$164.42 |

***All costs shown in Exhibit A are monthly costs paid by staff.

Mr. Olson seconded.

Voting for the motion: Ms. Allen, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden, Ms. Reynolds...6 ayes. The motion carried. **(19-2023)**.

Mr. Harding shared some approaches that the county has taken to control health insurance costs and a wellness clinic that the County holds. There was additional discussion about communications with staff and new approaches for 2024.

INFORMATIONAL ITEMS

EVA JANE ROMAINE COOMBE DIRECTOR’S REPORT

Ms. Brehm-Heeger reported that:

- Several staff members presented at the Ohio Library Council (OLC) Annual Convention & Expo, which we hosted September 27-29. Presenters and presentations included:
 - *Building Engagement: Repairing Harm and Changing Futures with Restorative Practices for Teens*; Steve Causey, Public Safety Specialist, Public Safety, and Kate Denier, Senior Branch Manager, Harrison Branch
 - *Connecting Communities: Library and Museum Partnerships*; Maggie Killman, Lifelong Learning Manager, Lifelong Learning
 - *Mitigated Chaos: An Approach to After School at the Public Library*; Kelwin Hester, Library Customer Adviser, Groesbeck Branch and Claire Schroeder, Team Lead/Youth Services Librarian, Groesbeck Branch
 - *Podcasting for Preservations: Creating the West End Stories Project* (Poster Session); Keloni Parks, Branch Manager, West End Branch and Kent Mulcahy, Reference Librarian/Coordinator, Genealogy & Local History
 - *Proud & Strong Together: Leveraging Partnerships and Resources to Strengthen Our LGTQUIA+ Communities*; Clarity Amrein, Community Content Coordinator, Genealogy & Local History, Krystie Salyers, Reference Librarian, Popular Library and David Siders, Civic Engagement Coordinator, Strategy
 - *Re-Imagining Library Services for New Americans: Outreach and Language Access*; Brooke Meyer, Life Skills Coordinator, Adult Learning & Literacies
 - *Safe Spaces Q&A*; Kaya Burgin (panelist), Branch Manager, Loveland Branch
 - *Spotlighting Local Digital Collections: How LSTA Metadata Mini-Grants Help Libraries Contribute to DPLA*, Larry Richmond, Department Manager, Genealogy & Local History and Stephanie Bricking, Metadata Librarian, Cataloging & Processing
 - *Storytime Foundations: Basics of Storytime and Every Child Ready to Read Initiative*; Kerry O'Brien Rhoad, Youth Librarian, Mariemont Branch

- Additionally, we hosted an all-convention reception for the Convention & Expo at our Main Library on Thursday evening, September 28. More than 350 people stopped by the Main Library to enjoy refreshments, MakerSpace activities and tours of our construction. Special thanks to Tara Kressler, Assistant Public Services Director, who chaired the OLC's Local Arrangement Committee and to the Local Arrangements Committee members: Carrie Bernard, Terry Barnum, Travis Castleberry, Cate Crusham, Shaun Davidson, Kate Denier, Ben Lathrop, Chad Lewis, Elizabeth Sullivan, Matt Todd, and Ella Uhler. Thanks also to Staci Dennison, Chief Development Officer, and The Library Foundation, for their support of the OLC reception.

- As I have mentioned in previous reports to the Board of Trustees, during the last 18 months, I have been visiting Village, Township and City Council meetings across Hamilton County to update leaders and residents about the progress of our Facility Master Plan. We have been doing a great deal of work throughout the county to improve and update our facilities, particularly around the pressing issue of accessibility. With so many renovations and refreshes going simultaneously and in quick succession, residents and local leaders may not be fully aware of our progress and work. In coordination with

local library branch managers, I am working to spotlight our efforts and success across the county. My thanks to the leaders and members of the Norwood, Reading, Evendale, Greenhills, and Sharonville City Councils who have afforded me time at their busy meetings over the last two months.

- While I often attend the ULC Annual Forum each fall, this year with so much happening locally, I will not be attending, instead relying on Kathy Bach, Public Services Director, and Beth Yoke, Chief Strategy Officer, to attend to gather ideas and share successes with our urban libraries' colleagues. The forum will be held in Seattle, Washington from October 25-27. The theme, People, Power, Place: Today's Urban Public Library, will challenge attendees to explore the future role and position of the public library in an ever-changing world.
- National Friends of the Libraries Week is October 15-21. This week offers a great opportunity to honor and thank all that our Friends groups do to support the Library. Our primary group, the Friends of the Public Library, provides many hundreds of thousands of dollars in direct and indirect support to the Library, representing countless hours of work from their dedicated volunteer corp. I have truly appreciated working with the volunteer board and their executive director, Alexia Loyanich, these past few years. This past weekend I was at the warehouse and saw just how many people visit to support the Library through their volunteerism. I was blown away by how busy they were selling books on our behalf. As they say, they support the Library "one book at a time."
- On a smaller scale—but also important—is our Anderson Township Library Association or ATLA. This group and its volunteers work to do at least two book sales each year for the benefit of the Anderson Township and Mount Washington Branch Libraries. Their passion and volunteerism help us in a variety of ways.

FACILITIES AND FINANCE AND AUDIT COMMITTEE REPORT

Mr. Hendon reported that:

- At the August 2023 meeting, the Board waived public bidding based on urgent necessity for the Norwood branch boiler and hot water system so that the new boiler could be installed prior to the winter weather. The anticipated total project budget is \$105,000 and is expected to be completed by October 15, 2023.
- The construction of the hardscape and landscaping for the Price Hill Parklet project is complete and the installation of the public art is underway.
- The trial previously scheduled for August 2023 as part of the Energy Retrofit 3 Geiler Co. lawsuit has been delayed until December 2023.

- As part of the Symmes Township branch renovation and addition project, we have been working over the last year to maximize the site and the interior of the branch while improving traffic flow and branch entry. We recently engaged JS Held to take a fresh look at the site and provide feedback on the options. After meeting with the design professionals and Turner Construction, we have an updated plan that we plan to share with the staff and customers. We hope to return to the project design this fall.
- We continue to investigate the potential of a new construction building on the lot in front of the Three Rivers School District school campus for replacement of the Miami Township branch. We are working with SHP, Turner Construction and JS Held in evaluating the feasibility along with the estimated costs associated with the acquiring, building and maintaining of the property. As previously stated, the property is currently in a flood zone.
- The Library has been working with the architect, SHP, along with Turner Construction and JS Held on site maximization at the Delhi Township Branch. Potential options include acquiring a 25-foot strip of property to widen the entry and connect with the Delhi Park at the rear of the Library site. This option would result in expense associated with utility relocation. We continue to explore options and plan to meet with township officials when we have more to share.
- The resolution of the remaining punch list items for the Walnut Hills Branch Accessibility project has been very slow. We continue to work with Megen Construction on these issues as well as the project close out documentation.
- After meeting with Megen Construction regarding the assessment of liquidated damages for the Madisonville Branch Accessibility project, we modified the assessment to allow for 30 days from the date of the arrival of the electric panel. The deduction is the result of the consideration of the ongoing supply chain issues related to this type of item. The liquidated damage assessment is now \$52,000.
- The Sharonville Branch closed September 8, 2023 and is expected to reopen the first week of November. The bulk of the work is being done by the Library Facilities Team and the overall cost is expected well under the original \$450,000 estimate. We will report the final cost at the December 2023 Board meeting.

HUMAN RESOURCES COMMITTEE REPORT

Ms. Redden reported that:

- October 2 marked the beginning of National Customer Service Week, which celebrates the people who make customer service happen. The Library honored our team in a weeklong celebration of our staff who are continuously providing excellent customer service. As a culture that recognizes both the importance of external customer service and

how critical internal customer service is to our organization, all staff were invited to celebrate by participating in the fun activities planned by our Staff Morale Team.

OPERATIONS COMMITTEE REPORT

Ms. Reynolds introduced Price Hill Branch Supervisor-Youth Services Heather Price.

- Ms. Price shared details about the first semester of courses for the Library Leadership cohort at Cincinnati State.

Ms. Reynolds reported that:

- The West End Branch Library reopened on September 15 and features a completely reimagined interior space, designed to maximize the space inside the building for customers while prioritizing accessibility improvements to the entrance and throughout the branch. The most popular new additions are the new courtyard, the new technology and laptop kiosk and the two reservable study spaces. A notable new feature at the branch is the installation of an Automated External Defibrillator (AED) machine. We plan to install these into new projects and are exploring options to offer AED training for staff.
- Attendance at the West End grand opening celebration on Saturday, September 16 was 859 and West End staff have welcomed a total of 5,397 visitors and counting since its re-opening. Early statistics show a month-over-month increase in circulation of 26% so far. The study spaces or “pods” have had 74 reservations in the month of September. Twenty children participate in ProjectArt and West End is back to hosting class visits from the local schools.
- As part of the West End Branch grand re-opening and Customer Appreciation Day, we had two pop-up events utilizing the branch’s new study pods. We had a recording studio where the children of West End wrote and recorded lyrics to create a West End Branch Library Hip Hop song. The original beat was created by Jody Jones, a Library Customer Adviser from our Norwood Branch. We also had an art studio where the children of West End worked with Cincinnati-based artist Christian Drye to produce graffiti-style art on canvas. Christian was sponsored by the Robert O’Neal Multicultural Arts Center. We are currently in the process of incorporating both activities into a music video.
- Due to space constraints with the South building at Main still closed, we are again honoring and celebrating this important day a bit differently this year and are looking forward to returning to our traditional robust program in 2024 at the Main Library. We are providing programming in honor of Veterans Day at the Greenhills Branch in association with the city of Greenhills. Veterans will have a ceremony on November 11 on the Commons, which is in front of the school housing our branch. This will feature a 21-gun salute at 11:11 a.m. Additionally, the Library will celebrate our World War I memorial at the Walnut Hills Branch with an informative talk about the American Gold Star Mothers and the history of that group in Cincinnati. We will also curate a digital

exhibit honoring veterans on our own staff and invite staff to celebrate the veterans in their own lives by contributing photos of family members who have served our country in the United States Armed Forces.

- The Genealogy and Local History Department (GLH) will be working with the Madeira Inclusion Committee on a project called Madeira Stories Live. Madeira Stories Live is a live oral history and storytelling event where Madeira community leaders, neighbors, and elders share their personal stories on various topics and themes to build connection and empathy among members of the Madeira community. The first Madeira Stories Live was held at the Madeira Branch Library in May and was recorded on video. The GLH department will host the recorded videos of Madeira Stories Live on our Digital Library and the Library's YouTube channel. We look forward to continuing to work with the Madeira Inclusion Committee and the Madeira Stories Live team and sharing future events with a wider audience.
- Governor Mike DeWine recently signed an Executive Order in support of implementing best instructional practices aligned to the Science of Reading. The Science of Reading refers to an interdisciplinary body of scientific evidence that both informs how students learn to read and write proficiently and explains why some students have difficulty with reading and writing. This November, the Lifelong Learning Department will host two Youth Services Retreats on the topic of the Science of Reading. The November retreats will be an opportunity to inform our youth services staff about this initiative.
- A partial solar eclipse is coming to Hamilton County on October 14! CHPL currently lends out telescopes to Library customers from 15 Library locations. As a part of our telescope-lending program, CHPL has partnered with the Cincinnati Observatory and local astronomer Dean Regas to plan a season of fun and informative programming. In the weeks leading up to the eclipse, the Observatory is offering events at 16 Library locations to spread awareness of the eclipse and share safe-viewing tips. The Library's lending telescopes, fitted with solar funnels, will be available for safe eclipse viewing at select branches on October 14. Mark your calendars for April 8, 2024, when Hamilton County will be right below the path of totality for another approaching solar eclipse! The Harrison Branch will be on the path of totality and plans to host a celebratory event.
- Exciting upcoming programs and events include:
 - October 11 – Eclipses with Cincinnati Observatory, St. Bernard Branch
 - October 12 – LEGO Crew: Master Edition, Madeira Branch
 - October 16 – Hands-On Chemistry Demonstration, Loveland Branch
 - October 19 – It Takes a Township Presents "The Science of Reading", Green Township Branch
 - October 21 – Bollywood Beat: Dances of India, Harrison Branch
 - November 4 – Baby Care Products with New Leaf Kitchen, Madisonville Branch

STRATEGY COMMITTEE REPORT

Mr. Harding reported that:

- Working in partnership with the Immigrant & Refugee Law Center (IRLC), the Adult Learning Center (ALC) is offering citizenship classes at the Reading Branch in September and October. The IRLC will offer one-on-one application assistance and mock interviews for each candidate. The ALC will instruct the students on all topics covered by the citizenship test, including civics and American history, and offer practice exercises on English reading and vocabulary.
- ALC's 31 classes offered during the summer had a combined attendance of 1,839. Fall classes are underway and a few of the classes being offered are:
 - Introduction to Artificial Intelligence (AI)
 - A Taste of Coding
 - Avoiding Scams – Cyber Security, Identity Theft
 - Financial Literacy – Credit Score, Budgeting, Financial Basics
 - Career Development – Resume Writing, Cover Letter and Interview Tips
- Final Thursday Community Resource Fairs on the North Plaza of the Downtown Main Library continue to be in demand. Popular resources include:
 - Affordable Connectivity Program (discount Internet service provided by Ohio)
 - City of Cincinnati Health Clinics
 - Cincinnati Health Network (free health and wellness checks for people experiencing homelessness or housing insecurity)
 - VoteRiders of Ohio (help with acquiring a free Ohio ID and registering to vote)
 - New to our October 26, 2023 resource fair:
 - City of Cincinnati Community Engagement Specialists who connect people to City and community resources
 - Project Connect of Cincinnati Public Schools, who connect youth, caregivers and families experiencing housing instability to wrap-around resources
- October is National Bullying Prevention Month, and we are organizing a family resource fair at the downtown Main Library on October 14. This event is happening in partnership with The Land of Superheroes, a youth-empowerment initiative led by Patti Collins and Michele Young. Dozens of community organizations are invited to share resources, and staff have many family-friendly activities planned, including storytimes, crafts and a performance from the Children's Theatre of Cincinnati.
- Additionally, branches are hosting bullying-prevention storytimes and programs throughout October, and the Library is partnering with the Nancy & David Wolf Holocaust and Humanity Center (HHC) to prepare a program series for October titled "Coloring for Change: What makes you an upstander?" Library staff will receive training from HHC so they are prepared to discuss character strengths with youth and how they can leverage those strengths to be upstanders in the world.
- We participated in National Voter Registration Day on September 19 with events at the downtown Main Library and the Deer Park Branch. Additional branches created displays

and signage to encourage residents to register to vote. So far this year, 253 people have registered to vote at the Library, and 105 have requested vote-by-mail ballots.

- We collaborated with OhioMeansJobs and TriHealth on a healthcare career fair at the Deer Park Branch on September 19. The career fair connected customers with recruiters and job coaches. Deer Park High School brought students to the event so they could build their job-seeking skills
- We engaged with over 100 entrepreneurs at SCORE Greater Cincinnati's small business event, Confluence, at the United Way on September 21. For the second year in a row, we shared small business and MakerSpace resources to inspire entrepreneurs to use Library resources to help launch their businesses. The most in-demand Library resources include:
 - Free access to the Cincinnati Business Courier
 - Free access to LinkedIn Learning and UniversalClass
 - The many resources found in our online Small Business Reference Center
 - Vinyl banner and product label printing in our MakerSpaces
- House Bill (HB) 257 was recently introduced and was referred to the House Government Oversight Committee. As written, HB 257 authorizes members of certain public bodies, including public libraries, to hold and attend meetings by means of teleconference, video conference, or any other similar electronic technology. Like previous bills allowing for virtual meetings for public boards, this bill will likely have additional changes as it moves through the legislative process.
- The Library's fall public awareness campaign is underway through late October, with dual goals of increasing public awareness about the services, resources, and spaces the Library has to offer and sharing awareness of Customer Appreciation Days events. The campaign is supported through billboards in Hamilton County, postcards sent to homes, radio advertising, customer emails (with an open rate average of about 50%), social media and website posts.
- Customer Appreciation Days have been a success, with all locations participating in September or mid-October. These fun events include activities to get to know Library staff, snacks, special storytimes, crafts, voter registration, library card sign-up, and an opportunity for customers to share their input on services and resources their branch should prioritize in the coming year.
- Deliveries of teacher collections to participating schools for the 2023-2024 school year began September 5. Outreach Services delivered 14,779 books to 450 classrooms at 71 participating schools.
- Children's Librarians Krista Hiatt and Lorie Bonapfel presented the first of monthly programs designed for adults with special needs at two St. Joseph Home locations on September 26 and 27. The program focused on a fall theme, providing a story, audience participation activities, and crafts.

TECHNOLOGY COMMITTEE REPORT

Mr. Olson reported that:

- Books by the Banks, the region's premier author event, is being held on Saturday, November 18 at the Duke Energy Center. This day-long event will feature book signings from national and local authors, panel discussions and other fun activities. Our staff is the predominant force behind Books by the Banks, with the event also receiving strong volunteer support from local libraries, universities and other institutions such as Cincinnati Children's Hospital Medical Center.
- Over 2023, IT has taken several measures in our effort to continuously improve network security. This includes decommissioning the Microsoft Exchange server, which eliminated a potential security hole; upgrading and redesigning our backup file system, which increased the speed of backing up and enhanced security; and completing the years-long upgrade of our Windows server infrastructure, which allows us to continue to receive security updates from Microsoft.
- Phase I of the installation and training of the new customer payments system will upgrade printer/copier payments hardware and software at all locations. This phase is scheduled to start the week of December 4.
- To stay abreast of best practices with AI in libraries, IT is purchasing a PC that will be used as a stand-alone AI computer. The computer will act as an AI sandbox, or isolated testing environment, to consider large data sets to see what insights can be generated. As a stand-alone, isolated computer, there is little risk that potentially sensitive data will be released or used in the Large Language Models or other large data fields that feed AI's learning. We will also set up governance that will determine who uses the AI computer and for what purposes.
- In the February 2021 Technology Board Report we noted that we had arrived at a new digital storage solution called Qumulo. This storage is for all the items Digital Services scans, the videos and graphics of the Marketing Department, and other high-storage needs. Qumulo storage resides at the Main Library and at a State Library data storage center in Columbus. The Statistical Highlight is a look at how the actual storage in Qumulo has far exceeded anticipated need.

DEVELOPMENT COMMITTEE REPORT

Ms. Reynolds reported that:

- On October 5, the Library and Foundation welcomed Isabel Wilkerson as the Mary S. Stern Lecturer. The team at the Library, which includes staff from a variety of divisions and departments, worked diligently to engage audiences in advance of the Lecture with 29 events and activities across the system, thanks, in part, to the generous support of

Interact for Health. This annual lecture is funded through the Mary S. Stern endowment held at the Library Foundation and is guided by the Mary S. Stern Selection Committee, in conjunction with a multitude of Library staff.

- The Library was the grateful recipient of significant gifts from the Martin Luther King, Jr. Coalition to support the purchase of materials on Dr. King and his legacy, as well as from Kathryn Weinrich for the Outreach Department.
- The generosity of our community is unfathomable, especially from those who gave so much of their time and talent to help create The Library Foundation. The Foundation has just received a bequest from the late Tom Huenefeld of \$5.39 million. This is the largest single gift received by the Foundation, to date. Tom and Cathy Huenefeld's passion for our Library was tremendous. For many years, Cathy was a Friends of the Library volunteer and often co-chaired the big sales on Fountain Square. When the Library Board worked to establish the Foundation in 2003, Tom volunteered to be on the Board and helped to guide the Foundation until his passing in 2020. Tom and Cathy's humble leadership did not enable us to celebrate their generosity prior to their deaths. We will be working to appropriately recognize them for this transformational legacy endowment gift.
- The Library's staff campaign for the Foundation is underway and runs from September 17 to October 14. There are many participation incentives with various challenge levels, with participation including a donation and/or signing up for Kroger Community Rewards for the Foundation. Big thanks to Paula Brehm-Heeger for a 2:1 challenge match, up to \$4,000!
- This year, the Library Foundation will participate in Cincinnati Gives, a marketing and community philanthropic challenge through Cincinnati Magazine. The campaign will launch on Giving Tuesday, November 28, 2023. It will run for 10 days (until December 7) as a multi-channel campaign with a strong social media presence in partnership with the Library.
- Significant gifts have been received from the Huenefeld Estate, Nancy and James G. Dempsey for the Genealogy and Local History Department, Tommy and Sarah Anness Evans, the Ohio Library Council, Anonymous for the Cheviot Branch, Kathryn K. and Thomas M. Law, Interact for Health, Patricia L. and Denis B. Worthen, PhD for the Forest Park Branch, Marcia Brady Tucker Foundation and Naomi Gerwin for the Writer in Residence Program, The Gurbachan Singh Memorial Fund, Marianne and Albert J. Stackpole, and Martha Wolf and Roger Steele in memory of Bo Steele for the Madisonville and Oakley Branch Libraries. Additional grant requests have been submitted and are under review.
- October is Member's month at the Friends Warehouse. To celebrate this, all Friends' Members receive a 20% discount on their purchases during October.
- The Anderson Township Library Association (ATLA) is gearing up for its annual Holiday Used Book Sale at the Anderson Branch Library. The sale will run from November 9 through 11.

CONSENT AGENDA ITEMS

Mr. Hendon moved the Board approve the consent agenda as follows:

- Minutes of the Regular Meeting held August 8, 2023
- Monthly Financial Reports – for the periods ending August 31, 2023 and September 30, 2023
- Communications Board Report – August 2023 and September 2023
- Contributions, Gifts, and Donations – August 1, 2023 – September 30, 2023

CONTRIBUTIONS, GIFTS, AND DONATIONS RECEIVED GREATER THAN \$1000 August 1, 2023 - September 30, 2023

| | | | |
|-----------|--------------------|------------------------------------------------|-----------|
| 8/18/2023 | Library Foundation | Support for Greenhills Branch | 1,675.20 |
| 8/22/2023 | Kathryn Weinrich | Support for Outreach Services | 1,000.00 |
| 8/25/2023 | Library Foundation | Support for GLH | 4,824.87 |
| 9/19/2023 | Library Foundation | Support for Stern Lecture Community Engagement | 2,500.00 |
| 9/26/2023 | MLK Coalition | ML King Fund Support | 1,000.00 |
| 9/28/2023 | Library Foundation | Support for Children's Improvements | 46,037.49 |
| 9/28/2023 | Library Foundation | Support for Homework Helpers | 85,000.00 |

- Personnel Change Report reflects changes through September 16, 2023

| <u>ACTION</u> | <u>FULL NAME</u> | <u>JOB TITLE</u> | <u>AGENCY</u> | <u>FTE</u> | <u>GRADE</u> | <u>DATE</u> |
|----------------------|-------------------------|--------------------------|----------------------|-------------------|---------------------|--------------------|
| Appointment | Beatty, Kalah J. | Library Customer Adviser | College Hill | 0.50 | 4 | 07/23/2023 |
| Appointment | Behrman, Matthew T. | Library Customer Adviser | St. Bernard | 0.50 | 4 | 07/23/2023 |
| Appointment | Fontaine, Lorelei N. | Branch Shelver | Mt. Washington | 0.30 | 1 | 07/23/2023 |
| Appointment | Inskeep, McKenna K. | Main Shelver | Outreach Services | 0.60 | 2 | 07/23/2023 |

| <u>ACTION</u> | <u>FULL NAME</u> | <u>JOB TITLE</u> | <u>AGENCY</u> | <u>FTE</u> | <u>GRADE</u> | <u>DATE</u> |
|----------------------|---------------------------|--------------------------|-----------------------|-------------------|---------------------|--------------------|
| Appointment | Kimbrell, Nicholas B. | Library Customer Adviser | Sharonville | 0.50 | 4 | 07/23/2023 |
| Appointment | Monroe, Katherine A. | Library Customer Adviser | Hyde Park | 0.50 | 4 | 07/23/2023 |
| Appointment | Payton, Carrie I. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 07/23/2023 |
| Appointment | Porter, Mary W. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 07/23/2023 |
| Appointment | Winicker, Emilie R. | Library Customer Adviser | Clifton | 0.50 | 4 | 07/23/2023 |
| Appointment | Backman, Eleanor M. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 08/06/2023 |
| Appointment | Crawford, Antoine J. | Public Safety Specialist | Public Safety | 1.00 | 6 | 08/06/2023 |
| Appointment | Crawford, Stacy A. | Library Customer Adviser | Wyoming | 0.50 | 4 | 08/06/2023 |
| Appointment | DeLay, Calvin A. | Library Customer Adviser | Madeira | 0.60 | 4 | 08/06/2023 |
| Appointment | Fogle, Cierra J. | Branch Shelver | Avondale | 0.30 | 1 | 08/06/2023 |
| Appointment | Hester, Jeremiah L. | Monitor Mentor | College Hill | 0.50 | 6 | 08/06/2023 |
| Appointment | Ludwig, Jessie R. | Library Customer Adviser | West End | 0.50 | 4 | 08/06/2023 |
| Appointment | Manson, Naomi E. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 08/06/2023 |
| Appointment | Norman, Patricia A. | Branch Shelver | St. Bernard | 0.30 | 1 | 07/23/2023 |
| Appointment | Parish, Nancy A. | Library Customer Adviser | Symmes Township | 0.60 | 4 | 08/06/2023 |
| Appointment | Rose, Arra B. | Library Customer Adviser | Symmes Township | 0.50 | 4 | 08/06/2023 |
| Appointment | Uhler, Jonah S. | Branch Shelver | Symmes Township | 0.30 | 1 | 08/06/2023 |
| Appointment | Weaver, Ryan P. | Library Customer Adviser | Madeira | 0.60 | 4 | 08/06/2023 |
| Appointment | Berry, Kiara J. | TC_Makerspace Technician | Techcenter Makerspace | 0.50 | 4 | 08/20/2023 |
| Appointment | Braunskill, Kiera J. | Library Customer Adviser | North Central | 0.50 | 4 | 08/20/2023 |
| Appointment | Dipo-Ajayi, Oluwafunmi D. | Library Customer Adviser | Clifton | 0.50 | 4 | 08/20/2023 |

| <u>ACTION</u> | <u>FULL NAME</u> | <u>JOB TITLE</u> | <u>AGENCY</u> | <u>FTE</u> | <u>GRADE</u> | <u>DATE</u> |
|----------------------|----------------------------|---------------------------|----------------------|-------------------|---------------------|--------------------|
| Appointment | Foley, Andrew N. | Library Customer Adviser | Blue Ash | 0.60 | 4 | 08/20/2023 |
| Appointment | Jones, Racquel R. | Monitor Mentor | Madisonville | 0.50 | 6 | 08/20/2023 |
| Appointment | Kaufman, Emmett U. | Branch Shelver | Pleasant Ridge | 0.30 | 1 | 08/20/2023 |
| Appointment | Krynauw, Jean P. | Branch Shelver | Symmestownship | 0.30 | 1 | 08/20/2023 |
| Appointment | Leindekar, Arleen | Library Customer Adviser | Symmestownship | 0.50 | 4 | 08/20/2023 |
| Appointment | Mays, Emily A. | Youth Librarian | Wyoming | 1.00 | 7 | 08/20/2023 |
| Appointment | Tierney, Christopher A. | Library Customer Spec | Popular Library | 1.00 | 5 | 08/20/2023 |
| Appointment | Walter, Emma J. | Branch Shelver | Delhi Township | 0.30 | 1 | 08/20/2023 |
| Appointment | Wells-McCullough, Jacob C. | Library Customer Adviser | Avondale | 0.50 | 4 | 08/20/2023 |
| Appointment | Whiting, Mytia L. | Branch Shelver | Norwood | 0.30 | 1 | 08/20/2023 |
| Appointment | Alvarez-Aranjo, Neyra L. | HW Help & Enrichment Asst | Forest Park | 0.30 | 3 | 09/03/2023 |
| Appointment | Benjamin, Cody H. | Branch Shelver | Deer Park | 0.30 | 1 | 09/03/2023 |
| Appointment | Bronner, Anthony D. | Branch Shelver | Deer Park | 0.30 | 1 | 09/03/2023 |
| Appointment | Druery Ph.D., Jarrod E. | Monitor Mentor | Bond Hill | 0.375 | 6 | 09/03/2023 |
| Appointment | Fiorito, Isabella M. | HW Help & Enrichment Asst | Norwood | 0.30 | 3 | 09/03/2023 |
| Appointment | Griffis, Emily P. | Youth Librarian | Blue Ash | 1.00 | 7 | 09/03/2023 |
| Appointment | Hedges, Taylor M. | Youth Librarian | College Hill | 1.00 | 7 | 09/03/2023 |
| Appointment | Lam, Monica | Monitor Mentor | Westwood | 0.50 | 6 | 09/03/2023 |
| Appointment | Melvin, Barbara A. | HW Help & Enrichment Asst | Reading | 0.30 | 3 | 09/03/2023 |
| Appointment | Rich, Lydia H. | Youth Librarian | Westwood | 1.00 | 7 | 09/03/2023 |
| Appointment | Smith, Garrison E. | Library Customer Adviser | Avondale | 0.50 | 4 | 09/03/2023 |

| <u>ACTION</u> | <u>FULL NAME</u> | <u>JOB TITLE</u> | <u>AGENCY</u> | <u>FTE</u> | <u>GRADE</u> | <u>DATE</u> |
|----------------------|----------------------------|--------------------------|---------------------------|-------------------|---------------------|--------------------|
| Appointment | Nuku, Lauren | TC_Makerspace Technician | Techcenter Makerspace | 0.50 | 4 | 08/20/2023 |
| Change | Demopoulos, Emma K. | Library Customer Adviser | Delhi Township | 1 | 4 | 08/06/2023 |
| Change | Gray Jr., Jeffery L. | Monitor Mentor | Covedale | 0.50 | 6 | 08/06/2023 |
| Change | Kash, Hayley E. | Library Customer Adviser | North Central | 0.60 | 4 | 08/06/2023 |
| Change | Lampkin, Amy E. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 08/06/2023 |
| Change | Lyons, Kobe A. | Public Safety Specialist | Public Safety | 0.50 | 6 | 08/06/2023 |
| Change | McConnell, Brendan J. | Library Customer Adviser | West End | 1.00 | 4 | 08/06/2023 |
| Change | Newman, Stix E. | Library Customer Adviser | Price Hill | 0.60 | 4 | 08/06/2023 |
| Change | Griffin, Michael B. | Library Customer Adviser | Symmes Township | 0.50 | 4 | 08/20/2023 |
| Change | Moore, Katelyn M. | Library Customer Adviser | Anderson | 1.00 | 4 | 08/20/2023 |
| Change | Nymberg, Caroline M. | Library Customer Adviser | Symmes Township | 0.60 | 4 | 08/20/2023 |
| Change | Bodenstein, Shannon M. | Library Customer Adviser | Loveland | 0.60 | 4 | 09/03/2023 |
| Change | Dungan, Cassandra M. | Line Asst Phys Proc | Catalog& Processing | 1.00 | 2 | 09/03/2023 |
| Change | Robinson-Thomas, Tamara R. | Library Customer Adviser | Virtual Info Center | 0.50 | 4 | 09/03/2023 |
| Change | Long, Vincent L. | Library Customer Adviser | Price Hill | 0.50 | 4 | 07/23/2023 |
| Change | Wallpe, Taylor N. | Branch Manager | Cheviot | 1.00 | 9 | 07/23/2023 |
| Change | Ward, Sheila M. | Library Customer Spec | Blue Ash | 1.00 | 5 | 08/06/2023 |
| Change | Johnson, Tawanda F. | Library Customer Adviser | West End | 0.50 | 4 | 08/20/2023 |
| Change | Meerscheidt, John L. | Sorter | Sorting and Mat Retrieval | 0.50 | 2 | 08/20/2023 |
| Demotion | Chumbley, Lesleigh R. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 08/06/2023 |

| <u>ACTION</u> | <u>FULL NAME</u> | <u>JOB TITLE</u> | <u>AGENCY</u> | <u>FTE</u> | <u>GRADE</u> | <u>DATE</u> |
|----------------------|------------------------------|--------------------------|---------------------------|-------------------|---------------------|--------------------|
| Demotion | Gallagher-Sauter, Bridgid K. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 08/06/2023 |
| Demotion | True, Sarah K. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 08/20/2023 |
| Demotion | Grant, Tyrus C. | Branch Shelver | West End | 0.30 | 1 | 09/03/2023 |
| Demotion | Maier, Jacob A. | Customer Service Sub | Customer Service Subs | 0.725 | 4 | 09/03/2023 |
| Departure | Davis, Scott W. | Public Safety Supervisor | Public Safety | 1.00 | 8 | 09/05/2023 |
| Departure | Zoller, Jovana I. | Branch Shelver | Groesbeck | 0.30 | 1 | 08/11/2023 |
| Departure | Washington, Jonathan M. | Public Safety Specialist | Public Safety | 0.50 | 6 | 08/07/2023 |
| Departure | Lyons, Kobe A. | Public Safety Specialist | Public Safety | 0.50 | 6 | 07/27/2023 |
| Departure | Williams, Eli | Digital Services Asst | Genealogy&Local History | 1.00 | 5 | 07/28/2023 |
| Departure | Dees-Hill, Ashli D. | DEICD | Directors Office | 1.00 | 13 | 07/31/2023 |
| Departure | Keegan, Christopher P. | Visual Merchandiser | Marketing | 1.00 | 7 | 08/04/2023 |
| Departure | Madden, Laura D. | Special Events Coord | Marketing | 1.00 | 8 | 08/18/2023 |
| Departure | Kleemeier, Mary R. | Library Customer Adviser | Blue Ash | 1.00 | 4 | 08/19/2023 |
| Departure | Norman, Patricia A. | Branch Shelver | St. Bernard | 0.30 | 1 | 09/16/2023 |
| Departure | Seibert, Margaret A. | Main Shelver | Sorting and Mat Retrieval | 0.50 | 2 | 08/02/2023 |
| Departure | Strope, Andrea P. | Youth Librarian | Reading | 1.00 | 7 | 08/08/2023 |
| Departure | Miller, Catherine M. | Branch Shelver | Symmes Township | 0.30 | 1 | 08/10/2023 |
| Departure | Schmitz, Emily R. | Branch Shelver | Harrison | 0.30 | 1 | 08/26/2023 |
| Departure | Stone, Theodore A. | Library Customer Adviser | Monfort Heights | 0.50 | 4 | 08/27/2023 |
| Departure | Barlage, Kristina E. | Library Customer Adviser | Green Township | 0.50 | 4 | 09/01/2023 |
| Departure | Harmon, Tiffany R. | Library Customer Spec | Sharonville | 1.00 | 5 | 08/03/2023 |

| <u>ACTION</u> | <u>FULL NAME</u> | <u>JOB TITLE</u> | <u>AGENCY</u> | <u>FTE</u> | <u>GRADE</u> | <u>DATE</u> |
|----------------------|-----------------------------|---------------------------|-----------------------|-------------------|---------------------|--------------------|
| Departure | Roy, Alexzandra C. | Library Customer Adviser | Bond Hill | 0.50 | 4 | 07/25/2023 |
| Departure | Jones, Anthony J. | Maintenance Technician | Maintenance Service | 1.00 | 6 | 08/01/2023 |
| Departure | Lane, Ariana E. | HW Help & Enrichment Asst | College Hill | 0.30 | 3 | 08/02/2023 |
| Departure | McDonald, Christine | HW Help & Enrichment Asst | Covedale | 0.30 | 3 | 08/03/2023 |
| Departure | Nelson, Milo P. | Branch Shelver | Madeira | 0.30 | 1 | 08/05/2023 |
| Departure | Stowers, Madison B. | Library Customer Adviser | Symmes Township | 0.50 | 4 | 08/05/2023 |
| Departure | Pinson, William D. | Branch Shelver | Mt. Washington | 0.30 | 1 | 08/14/2023 |
| Departure | Dennemann, Shannon L. | Branch Shelver | Pleasant Ridge | 0.30 | 1 | 08/15/2023 |
| Departure | Toole, Aiden P. | Library Customer Adviser | Delhi Township | 0.50 | 4 | 08/29/2023 |
| Departure | Reynolds, Barry W. | Library Customer Adviser | Forest Park | 0.50 | 4 | 09/15/2023 |
| Departure | Charles, Teagan M. | Branch Shelver | Delhi Township | 0.30 | 1 | 07/25/2023 |
| Departure | Kist, Emma M. | Branch Shelver | Symmes Township | 0.30 | 1 | 08/04/2023 |
| Departure | Severtson, Olivia G. | Branch Shelver | Symmes Township | 0.30 | 1 | 08/04/2023 |
| Departure | Kuhr, Sarah A. | Branch Shelver | Deer Park | 0.30 | 1 | 08/05/2023 |
| Departure | Marshall, Vada S. | Library Customer Adviser | Symmes Township | 0.60 | 4 | 08/18/2023 |
| Departure | Delgado-Rodriguez, Annaliet | Branch Shelver | Norwood | 0.30 | 1 | 08/19/2023 |
| Departure | Dieterich, Halle T. | TC_Makerspace Technician | Techcenter Makerspace | 0.50 | 4 | 08/19/2023 |
| Departure | Woo, Jieun | Branch Shelver | Symmes Township | 0.30 | 1 | 08/23/2023 |
| Departure | Trotter, Joshua K. | HW Help & Enrichment Asst | Northside | 0.30 | 3 | 08/31/2023 |
| Promotion | Hicks, Andrew M. | Line Asst Elect Proc | Catalog& Processing | 1.00 | 3 | 07/23/2023 |
| Promotion | Fetters, Patricia E. | Library Customer Spec | Price Hill | 1.00 | 5 | 08/20/2023 |

| ACTION | FULL NAME | JOB TITLE | AGENCY | FTE | GRADE | DATE |
|---------------------|-------------------|------------------------|---------------------------|------------|--------------|-------------|
| Promotion | Garbsch, Grace E. | Youth Librarian | Groesbeck | 1.00 | 7 | 08/20/2023 |
| Promotion | Maher, Natalie M. | Resource Sharing Spec | Sorting and Mat Retrieval | 1.00 | 5 | 08/20/2023 |
| Retirement | Stenger, Meghan | Material Sel & Acq Lib | Materials Selection & Acq | 0.50 | 7 | 07/31/2023 |
| | | | | | | |
| 07/23/23 - 09/16/23 | | | | | | |

- Statistical Reports for August & September 2023
- Statistical Highlights – Qumulo Storage Update
- Investment Report (summary of invested balances) as of September 30, 2023

Cincinnati and Hamilton County Public Library
Investment Summary as of September 30, 2023

| | Amount As of 08/31/2023 | Amount As of 09/30/2023 |
|-----------------------------------------------------|-------------------------------|--------------------------------|
| Fifth Third Investment: | | |
| General Fund | \$6,394,228.00 | \$5,894,228.00 |
| Building and Repair | \$25,902,082.40 | \$29,652,082.40 |
| Total | \$32,296,310.40 | \$35,546,310.40 |
| Fifth Third Operating Account: | | |
| General Fund | 19,819,964.07 | 38,256,611.90 |
| Insurance Reserve | 230,000.00 | 230,000.00 |
| Special Revenue Funds | 1,657,143.73 | 1,629,230.96 |
| Building and Repair | \$23,705,791.49 | 16,889,895.55 |
| Permanent Trust Funds | 1,305,014.94 | 1,299,680.98 |
| Total | \$46,717,914.23 | \$58,305,419.39 |
| STAR Ohio: | | |
| Building and Repair | \$1,173,007.05 | \$1,178,464.05 |
| Total | \$1,173,007.05 | \$1,178,464.05 |
| U.S. Bank Managed Investments (Trust Funds): | | |
| Total | \$6,775,149.00 | \$6,775,149.00 |
| | <u>\$86,962,380.68</u> | <u>\$101,805,342.84</u> |

Ms. Redden seconded.

Voting for the motion: Ms. Allen, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden, Ms. Reynolds...6 ayes. The motion carried. **(20-2023)**.

EXECUTIVE SESSION

Ms. Allen moved that the Board go into Executive Session under ORC 121.22(G)(3).

Ms. Reynolds seconded.

Voting for the motion: Ms. Allen, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden, Ms. Reynolds...6 ayes. The motion carried. **(21-2023)**.

Ms. Allen moved that the Board exit Executive Session.

Ms. Reynolds seconded.

Voting for the motion: Ms. Allen, Mr. Harding, Mr. Hendon, Mr. Olson, Ms. Redden, Ms. Reynolds...6 ayes. The motion carried. **(22-2023)**.

Mr. Olson spoke about the recent events in Israel and surrounding areas. He expressed the Boards' position on hopes for a thoughtful response and the best outcome for all who have been impacted. He also wanted to acknowledge that the Board is aware of the struggle of those involved and it is on the thoughts and minds of all.

The Regular Meeting was then adjourned.

President

Attest: Secretary