

**MINUTES OF THE BOARD OF TRUSTEES OF THE CINCINNATI AND  
HAMILTON COUNTY PUBLIC LIBRARY**

Date: October 8, 2024

Meeting: Regular

Place: Forest Park Branch

**REGULAR MEETING**

***CALL TO ORDER***

**ROLL CALL**

Trustees Present: Ms. Allen, Mr. Hendon (arrived late), Ms. Louis,  
Mr. Olson (arrived late), Ms. Redden, and Ms.  
Reynolds

Trustees Absent: Mr. Harding

Present: Paula Brehm-Heeger, Kathy Bach, Molly  
DeFosse, Staci Dennison, Kyla Hardin,  
Michelle Matthews, and Holbrook Sample

***PUBLIC COMMENTS***

NONE

***OATH OF OFFICE***

Colleen M. Reynolds swore in Karen R. Louis for a continued seven-year term on the Cincinnati and Hamilton County Public Library Board of Trustees.

***ACTION ITEMS***

Mr. Hendon recommended the following:

- **Approve the premium cost share for the Copay plan to remain at employee 8% - employer 92% in recognition of the Copay plan's cost saving due to obtaining contracts with reference-based pricing; and the dental plan cost share remain the same: employee 35% - employer 65%.**

## CORE GROUP BENEFITS

In September, the Library received our 2024 medical plan initial renewal quote from Custom Design Benefits (CDB), our current medical carrier. The loss-ratio (medical claims that CDB has paid to healthcare providers, as compared to Library premiums received by CDB) has been extremely high and has continued to rise during recent months. The loss ratio of the TrueCost plan (also known as the Copay plan) is 134% and the loss ratio for the High Deductible Health Plan/HSA (HDHP) is 684%. Target loss-ratio for CDB is 80-85%.

The Human Resources team and benefits broker, USI, conducted medical carrier reviews of the most competitive major carriers. Each of the carriers submitted quotes and plans, which were reviewed by our benefits team. Of the quotes received, Custom Design Benefits again offered the best plan designs and the most financially feasible options.

After negotiation, due to the sharp rise of the loss ratio, the HDHP is no longer a viable medical plan to offer staff. Currently, less than 1% of staff who are eligible for medical benefits participate in this plan and the HR Benefits team will work closely with them to ensure a smooth transition to the Copay plan. The Copay plan will have an increase of just under 18%. A comparison of current costs and recommended costs are outlined below.

<b>TrueCost/Copay</b>	<b>CURRENT</b>	<b>NEW</b>
	<b>8/92</b>	<b>8/92</b>
TC - EE	\$57.63	\$ 67.87
TC - E +S	\$121.70	\$144.11
TC - E+C	\$100.35	\$118.70
TC - FAM	\$164.42	\$194.94

\*\*\*All costs shown are monthly costs.

Although this is an increase, it remains approximately 20% less than most employee contributions were in 2020. The overall increase in medical benefits cost to the Library is approximately \$770,000. Should medical benefits continue to see a significant increase in costs next year, the cost share model will likely need to shift to greater than an 8% employee contribution.

In 2025, we will also focus on building a comprehensive wellbeing program. As part of this effort, and to streamline services, the current Teledoc program will be phased out due to low utilization. However, telehealth services will still be available through Custom Design Benefits. The funds used for Teledoc will transition to a formal wellbeing program that is managed by an outside partner. This program will include customizable resources intended to support staff in their health needs. We will evaluate the effectiveness of the wellbeing program annually and make adjustments as needed.

Dental carrier reviews were also conducted to determine the best value for our staff. This year, Delta Dental provided the lowest rates and is again the selected carrier. All other benefit carriers and plan designs will remain the same, as all other rates were quoted at no cost increase for 2025.

Open Enrollment information will be available through webinars and our Benefits Coordinator will be offering individual meetings to staff to discuss specific questions about the plan options.

The benefits open enrollment will begin Monday, November 4th

Ms. Allen seconded.

Voting for the motion: Mr. Hendon, Ms. Allen, Ms. Louis, Ms. Redden, Ms. Reynolds...5 ayes.  
The motion carried. **(21-2024)**.

Ms. Allen recommended the following:

- **Confirm the following change orders to modifying the Mt. Healthy Branch GMP for Turner Construction:**

Contractor	Trade Contract	Number	Purpose	Amount
Turner Construction	GMP	#2	Children's Play Area Millwork not in original scope	\$ 25,425.00

### REVISION OF THE 2024 ESTIMATED RESOURCES AND ANNUAL APPROPRIATIONS

The General Fund - Other Objects category, which includes the cost of the property tax collection that is netted against our levy proceeds in the County distribution, was underestimated in the 2024 budget. This is primarily the result of uncertainty around the final cost to the Library for election related expenses in November 2023.

- **Confirm the following change to account to decrease the purchased and contracted services category to offset the needed increase in the other objects category.**

#### ***General Fund***

##### ***Expense***

Other objects - increase by	\$ 172,000.00
Purchased and contracted services - decrease by	\$ (172,000.00)
<i>Net change</i>	<u>\$ -</u>

### RESOLUTION ACCEPTING TAX LEVY AMOUNT AND RATE

Hamilton County Auditor Jessica Miranda has forwarded to all County Fiscal Officers the following resolution for acceptance of 2025 tax levy rates and amounts. The resolution is to be approved by a roll call vote and returned to the Auditor before October 24, 2024.

#### **Resolution Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor**

Board of Trustees

Rev. Code, Secs. 5705.34

**WHERE AS**, This Board of Trustees of the Cincinnati and Hamilton County Public Library in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year

commencing January 1<sup>st</sup>, 2025; and

**WHERE AS**, The Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board and what part thereof is without, and what part within the ten mill limitation; therefore be it

**RESOLVED**, By the Board of Trustees of the Cincinnati and Hamilton County Public Library, Hamilton County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED**, That there be and is hereby levied on the tax duplicate of said Joint District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A  
SUMMARY OF THE AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION  
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

	Amount Approved by Budget Commission Inside 10M Limitation	Amount to be Derived from Levies Outside 10M Limitation	Tangible P.P. & P.U.P.P. State Reimbursements	Gross Levy Proceeds	County Auditor's Estimate of the Tax Rate to be Levied		
					Outside	Inside	TOTAL
GENERAL FUND	0	53,259,450	0	53,259,450	2.50	0.00	2.50
BOND	0	0	0	0	0.00	0.00	0.00
X8	0	0	0	0	0.00	0.00	0.00
X7	0	0	0	0	0.00	0.00	0.00
X6	0	0	0	0	0.00	0.00	0.00
X5	0	0	0	0	0.00	0.00	0.00
X4	0	0	0	0	0.00	0.00	0.00
X3	0	0	0	0	0.00	0.00	0.00
X2	0	0	0	0	0.00	0.00	0.00
X1	0	0	0	0	0.00	0.00	0.00
NEW	0	0	0	0	0.00	0.00	0.00
<b>TOTAL</b>	<b>0</b>	<b>53,259,450</b>	<b>0</b>	<b>53,259,450</b>	<b>2.50</b>	<b>0.00</b>	<b>2.50</b>

**SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

CURRENT EXPENSE LEVIES	PERIOD OF TIME	Mills	Fiscal Year
Authorized on: November 7, 2023	10 Years	1.00	19,302,381
May 8, 2018	10 Years	1.00	20,002,418
November 7, 2023	10 Years	0.50	13,954,650
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
January 0, 1900	0	0.00	0
<b>TOTAL</b>		<b>2.50</b>	<b>53,259,450</b>
<b>X8</b>			
Authorized on:	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
Proposed	0	0.00	0
<b>TOTAL</b>		<b>0.00</b>	<b>0</b>
<b>X7</b>			
Authorized on:	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
Election Date	0	0.00	0
<b>TOTAL</b>		<b>0.00</b>	<b>0</b>
<b>X6</b>			
Authorized on:	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
Enter Date of Election	0	0.00	0
<b>TOTAL</b>		<b>0.00</b>	<b>0</b>
<b>X5</b>			
Authorized on:	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
	0	0.00	0
Enter Date of Election	0	0.00	0
<b>TOTAL</b>		<b>0.00</b>	<b>0</b>

and be it further

**RESOLVED**, That the Clerk of this Board be, and is hereby directed to certify a copy of the Resolution to the County Auditor of Hamilton County.

Ms. Redden seconded.

Voting for the motion: Mr. Hendon, Ms. Allen, Ms. Louis, Mr. Olson, Ms. Redden, Ms. Reynolds ...6 ayes. The motion carried. **(22-2024)**.

## ***INFORMATIONAL ITEMS***

### **EVA JANE ROMAINE COOMBE DIRECTOR'S REPORT**

Ms. Brehm-Heeger reported that:

#### **KAREN R. LOUIS REAPPOINTED TO BOARD**

Following the expiration of her current term on September 30, 2024, current Board of Trustees member Karen R. Louis has been reappointed to our Library Board of Trustees for a full seven-year term, serving October 1, 2024-September 30, 2031.

Ms. Louis was first appointed as a Trustee in 2017 by the Hamilton County Commissioners. She is currently the Chair of the Development Committee and is a member of the Human Resources and Technology Committees. Ms. Louis served as Board President in 2021. A graduate of Roger Bacon High School, Louis received a degree in Interdisciplinary Studies, Elementary Education, and Teaching from Lane College and earned two Master of Education degrees from Antioch University McGregor. Ms. Louis spent four years working as a kindergarten and first-grade teacher at Mt. Healthy Schools before moving to St. Bernard Elementary School, where she served as principal until stepping into the role as the K-4 ELA Curriculum Manager at Cincinnati Public Schools. Currently, she serves as principal for the Lockland School District. Ms. Louis also volunteers for her sorority, Alpha Kappa Alpha and is a resident of Monfort Heights.

#### **LIBRARY JOURNAL DESIGN INSTITUTE: CINCINNATI**

As noted in the August 2024 Director's Report, our Library is hosting a Design Institute later this week at our Main Library. Library representatives and vendors will participate in the day-long Design Institute on October 10, 2024 with many arriving October 9th to enjoy a tour of several of our new and renovated branch libraries including Deer Park, Madisonville, Walnut Hills, Price Hill, and West End.

#### **NEW BRANCH LOCATION OPENING CELEBRATIONS**

On September 14, 2024 we celebrated the opening of the new Forest Park Branch Library (660 Northland Blvd), 55 years to the day of the 1969 opening of the former Parkdale Branch (previous name of the Forest Park location). The celebration on Saturday featured performances from the Winton Woods marching band and cheerleaders who kicked things off and set a celebratory tone for the entire day. The Next Generation Forest

Park Branch, which represents a \$19.2 million investment in our community, saw more than 2800 visits on September 14th, registered 90 customers for library cards and had 954 items checked out on the opening day.

We look forward to our next new Library branch opening in Mt. Healthy, where we will welcome the community into the new branch, a former CVS, on Saturday, November 2, 2024 at 10:00 a.m.

### VETERANS DAY

The Veteran's Day Program is Monday, November 11, 2024 at 10:30 a.m. Our keynote speaker is United States Army and Air Force Veteran Kelly Knox. Kelly was honored by the Ohio Department of Veterans Service as a member of the Hall of Fame Class of 2016. She is a veteran of the Army and the Air Force, having served in Operation Desert Shield/Desert Storm and the Bosnian War. She is a nationally recognized expert in effective treatment for Post-Traumatic Stress Disorder, in educating the public, and disseminating evidence-based treatment to mental health professionals throughout the country. She is a life member of the Disabled American Veterans and Paralyzed Veterans of America. Kelly retired in 2022 as a Clinical Consultant and Trainer for the National Center for PTSD and as the Director of Dual Diagnosis Service at the Cincinnati VA Medical Center. She received her MSW from The University of Texas at Austin.

Other activities during the program include Posting of the Colors by the Diamond Oaks Career Campus JROTC and a presentation of Wreaths by local veterans' groups and first responders.

New this year is a showcase of the Veterans' Memorial display case at the Catherine C. and Thomas E. Huenefeld Story Center. Attendees will be able to browse local veterans' history and record their own stories and memories at the Story Center Studio following the program from 11:30 a.m. – 12:00 p.m. on 2 South.

### RECOGNITION, PRESENTATIONS AND APPOINTMENTS

Our Library has been selected as a winner of this year's ASPA-GCC (American Society for Public Administration – Greater Cincinnati Chapter) Outstanding Public Service Award winner for our Community Leadership Certificate Program, developed in partnership with Cincinnati State Technical and Community College. This award recognizes a program, partnership or initiative that furthers one or more of the ASPA's four core values: accountability and performance, professionalism, ethics, and Social Equity.

I have been selected as a finalist in the Cincinnati Business Courier's 2024 C-Suite Awards. The C-Suite Awards Program honors C-level executives from companies across the Greater Cincinnati region for their contribution and commitment to the community and their outstanding professional performance. The winner will be announced at a celebration in honor of the finalists on Thursday, November 10, 2024.

On October 3, 2024 I presented to Executive Directors of urban libraries on our FMP process, with a focus on the transformation of our Main Library. The session, *Reclaiming Cincy Main's Spaces*, will review how we collaborated with Library planners and architects to create an integrated approach to transforming library services and spaces. It is my hope that our ideas can serve as a roadmap for how libraries can rethink and renovate outdated buildings to create forward-looking, welcoming, and adaptable public spaces -- on a budget.

I have also been asked by the ULC to join a new task force of Executive Directors focused on gaining an understanding of opportunities and building relationships that can impact key issue areas for libraries at a federal level, in particular around infrastructure; economic mobility; workforce development; unfunded civic, social, and human services; intellectual freedom; and education.

## URBAN LIBRARY COUNCIL (ULC) ANNUAL LEADERSHIP FORUM

The 2024 ULC Annual Leadership Forum will be held in Philadelphia, October 23-25, 2024. Designed specifically for library executives, deputy directors, marketing and communications leaders, HR leaders, and development executives, the event provides insights and strategies to lead large public libraries into the future. Sessions will center around the theme of *Trust, Transformation, and Tomorrow*, addressing the crucial aspects of organizational change and growth for urban public libraries. I will be attending this year, along with Kathy Bach, Public Services Director, Kyla Hardin, Human Resources Director, and Holbrook Sample, Chief Technology and Logistics Officer. I will be speaking at the session *Transforming Libraries: Embracing Change in a Dynamic World* as part of a panel exploring the transformative changes libraries are driving to support the well-being of our communities and staff.

## LIBRARY JOURNAL DIRECTOR'S SUMMIT

I will be joining Public Library Director-level leaders from across North America for the 2024 Directors' Summit, November 7-8, 2024 at Richland Public Library in Columbia, South Carolina. This annual day-and-a-half of interactive thought-leadership will spotlight ways that library leaders are effectively tackling the many complex and difficult challenges of library management.

### **HUMAN RESOURCES COMMITTEE REPORT**

Ms. Redden reported that:

## CUSTOMER SERVICE APPRECIATION WEEK

Yesterday, October 7th, marked the start of National Customer Service Week, a time to celebrate those who make exceptional customer service possible. In recognition of this, the Library is hosting a weeklong celebration honoring our staff, who consistently deliver outstanding service. As an organization that values both external and internal customer service, we invited all team members to join in the festivities, with fun activities planned by our Staff Morale Team.

### **FACILITIES AND FINANCE AND AUDIT COMMITTEE REPORT**

Mr. Hendon reported that:

## MAIN LIBRARY PROJECT UPDATE

The Library, along with the team from Turner Construction, Champlin (with CMTA) and Donovan Energy, continues evaluating options for replacing/updating several mechanical components of the Main-North Building that are at the end of their life, which includes the chiller/cooling tower and electrical components. We are also considering updating the lighting fixtures at the Main Library. The overall cost of the project is estimated between \$7 - \$9 million and we will have more details in December.

After thorough exploration of installing solar panels at the Main Library, we have determined it is cost prohibitive at this time. We intend to continue the interconnection application process in the event new information becomes available.

## CHEVIOT BRANCH ACCESSIBILITY, MAINTENANCE AND RENOVATION

In August 2024, the Board approved a GMP inclusive of CMR fee and CMR contingency equal to or less than \$3,500,000 with a project budget of \$4,950,000. The actual GMP is \$3,308,770 and the overall project budget remains the same at \$4,950,000.

The branch closed in early September and construction is underway.

#### SYMMES TOWNSHIP BRANCH RENOVATION AND ADDITION

In August 2024, the Board approved an early demolition GMP inclusive of CMR fee and CMR contingency equal to or less than \$400,000. The actual GMP is \$397,305.

The last day for in-building service in the current branch was Saturday, October 5, 2024; the last day of drive-thru service is Saturday, October 12, 2024. The temporary location will open for service on October 14, 2024.

The construction documents are scheduled to be complete October 11, 2024, and Turner will quickly move to the bidding process and the final GMP will be reported at the December 2024 board meeting.

#### 2024 PARKING LOT REPAIR/REPLACEMENTS

In August 2024, the Board approved a GMP inclusive of CMR fee and CMR contingency equal to or less than \$1,350,000 with a project budget of \$1,635,000. The actual GMP is \$960,723 and the overall project budget remains the same at \$1,635,000.

#### NEW FOREST PARK BRANCH

The branch held a wonderful opening celebration on September 14, 2024. The Director's Report includes more details. We are working on the final punch list and closeout items.

#### MIAMI TOWNSHIP/CLEVES PROPERTY PURCHASE

The due diligence process on the property was completed in September. The closing has been scheduled for October 11, 2024. We have not established a timeline for the branch replacement project.

#### ONGOING FMP IMPLEMENTATION/LIFECYCLE REPLACEMENT PLANNING

We have continued to evaluate opportunities and explore design possibilities in Avondale. The architect and the construction manager are working on cost estimates for several options. We continue to search for a temporary space in the event we need to completely close the branch.

The Library has continued working with our partners on options for the Delhi Branch in accordance with the original FMP timeline of 2026-2027 implementation. We will include township officials and the community as options develop.

#### POTENTIAL PROPERTY PURCHASE

The Committee went into executive session pursuant to ORC 121.22 (G) (2) to discuss an opportunity to purchase property for a replacement Library.



## OPERATIONS COMMITTEE REPORT

Ms. Allen reported that:

### FEATURED MANAGER: SHAUN DAVIDSON, SENIOR BRANCH MANAGER, FOREST PARK

Shaun Davidson is the Senior Branch Manager at the Forest Park Branch where he has worked since 2016. He earned his master's degree in library science at Indiana University and his undergraduate degree in telecommunications at Ball State University. Before becoming manager at Forest Park, Shaun managed the Price Hill Branch. He held positions at the Boone County Public Library and the Indianapolis-Marion County Public Library prior to working at CHPL. Shaun is passionate about supporting the development of leaders as he has mentored several new and aspiring managers through the New Leader Orientation program and the Leaders of Tomorrow program. He serves on the board of trustees of the American Sign Museum.

### FOREST PARK BRANCH

The new, recently opened Forest Park Branch Library, discussed earlier in the Director's Report, features a variety of Makerspace equipment, spaces and rooms to gather and meet, an exciting kids' area with play equipment, a teen space for studying and gaming, a convenient drive-thru, ample parking, and more. Developed with strong community input, the Branch is a great example of our "Next Generation Library."

### AUTOMATED EXTERNAL DEFIBRILLATORS (AEDS) INSTALLATION COMPLETED

As mentioned in previous board reports, we have identified the goal of installing Automated External Defibrillators (AEDs) at all our locations, and we are pleased to report this project has been completed. This initiative underscores CHPL's commitment to creating safe and welcoming environments for everyone and makes a significant difference in enhancing safety.

### PARTNERSHIP WITH THE NATIONAL UNDERGROUND RAILROAD FREEDOM CENTER

The 2 South Department has partnered with the National Underground Railroad Freedom Center (NURFC), and their exhibit *The Negro Motorist Green Book*, to record oral histories around the realities of African American travel in mid-century America. The oral histories can be viewed on YouTube where they are accessible for all.

### DEPTH OF FIELD: THE UNIVERSE OF THE DAGUERRETYPE EXHIBIT

The 2 South Department has curated an exhibit that is part of the FotoFocus Biennial. Using Fontayne and Porter's 1848 Cincinnati Riverfront Panorama as a focal point, the exhibit discusses not only the human stories that continue to surface and inform, but also the chemical processes within the plates themselves that impact their preservation. The exhibit can be viewed in the Catherine C. and Thomas E. Story Center on 2 South until November 1st.

### BLINK 2024

From October 16– 20, we will participate in BLINK 2024— one of the largest light, art and projection mapping events in the nation.

On Wednesday, 10/16, from 6:30 p.m. – 7:30 p.m., Phronesis light sculpture dedication on the Main Library's South Plaza (800 Vine Street). Phronesis is part of the BLINK festival this year and is highlighted on the festival map.

The Main Library's South building is extending operating hours into each BLINK festival evening, 10/17 – 10/20, to be accessible to the community on the first floor of the South Building. We will have light up craft activities on

the plazas. Hours are Thursday – Saturday until 11:00 p.m. and on Sun until 10:00 p.m.

### EVENTS & LIFELONG LEARNING

- Youth Services Retreats – Developmental Assets®
- This October we are excited to provide an opportunity for staff to look more closely at the vital role they play in helping youth thrive. We will be hosting two Youth Services Retreats that focus on The Search Institute’s Developmental Assets Framework and Developmental Relationships Framework.
- National Chemistry Week, October 20-26
- For more than 20 years CHPL has been partnering with volunteers from the American Chemical Society’s Cincinnati Chapter to host chemistry demonstrations for youth during National Chemistry Week. This year, 23 branches will be celebrating “Picture Perfect Chemistry” with exciting hands-on activities focusing on photography and imaging.

### ADDITIONAL UPCOMING PROGRAMS AND EVENTS

- October 9 – Know Your Ballot: Be Ready, Be Informed, and Be Empowered with the League of Women Voters, Price Hill Branch
- October 10 – Tax Tips for College, Covedale Branch
- October 14 – Signing Play Group, Westwood Branch
- October 18 – Decoding Your Payroll Check, West End Branch
- October 19 – So You Want to Start a Food Truck? Forest Park Branch
- October 25 – Funk Not Fight with the Bootsy Collins Foundation followed by Bootsy’s celebration of his newest single
- November 2 – Nature in Our Neighborhood presents: Gardening with Natives for Nature, Pleasant Ridge Branch
- November 12 – Memory Café: Senior Strength and Balance, Harrison Branch

### **DEVELOPMENT COMMITTEE REPORT**

Ms. Louis reported that:

### DEVELOPMENT OFFICE

In the coming years, we will be reviewing the Acquisition of Art Objects Policy and Guidelines to ensure they reflect best practices on accepting donations, as well as incorporating a periodic review of existing objects in the Library’s collection and how and where items may be displayed.

The Library was the grateful recipient of a significant gift from an anonymous donor through the Greater Cincinnati Foundation.

### THE LIBRARY FOUNDATION

The Library Foundation recently celebrated its 20<sup>th</sup> Anniversary, and the significant milestone of its endowment valued at more than \$19 million. In celebration of reopening the Main Library, the Foundation hosted a Jazz Brunch on July 14. This sold-out event was made possible thanks to the sponsorship of Turner Construction, Champlin Architecture, Group 4 Architecture, Research Planning, Inc., DSD Advisors, Interior Project Management, and U.S. Bank Private Wealth Management.

## FRIENDS OF THE PUBLIC LIBRARY

With the reopening of the Main Library, the Friends will resume selling bricks on the Signature Wall for \$500 per brick. The Signature Wall was designed by John A. Bennett and installed as part of the 1983 Main Library expansion.

## ANDERSON TOWNSHIP LIBRARY ASSOCIATION (ATLA)

The 44<sup>th</sup> Summer Used Book Sale at Nagel Middle School was a success, with more than \$39,630 in book sales and donations raised to support ATLA and the Anderson and Mt. Washington Branch Libraries.

## **STRATEGY COMMITTEE REPORT**

Ms. Reynolds reported that:

### ADOPT-A-CLASS

Members of our Library's Senior Leadership Team (SLT) are working with Adopt-A-Class to adopt two 5th grade classes at Saylor Park Elementary School this school year. Founded in 2003, Adopt-A-Class is a non-profit organization with a vision of Greater Cincinnati where all students have access to caring adults who expose them to a breadth of life and career experiences so they can unleash their full potential. More than 160 business and community groups are serving over 6,750 students in the Greater Cincinnati and Northern Kentucky area. SLT members will spend one hour per month from October through May mentoring the students.

### MISSION ALL-IN: WARMING CINCINNATI

We are partnering with Turner Construction and Holden Hands for our fourth collaborative coat, winter clothing, and resource drive at Main Library North Plaza. On October 31st, we will present *Warming Cincy* - a coat, hat, gloves, scarves, socks and clothing drive & resource fair. The 513 Relief Bus will provide free medical checkups and free birth certificates. Also, many community resource organizations will be on hand to connect community members to a wide variety of resources, including health, mental health, addiction, and other community resources. Turner and Holden Hands will provide snacks and lunch.

### CINCINNATI METROPOLITAN HOUSING AUTHORITY (CMHA) NEW PORTAL

CMHA is going paperless and residents are required to use a new internet portal for all CMHA transactions. In response to the notification letters sent to residents, customers began coming to Library locations for help with obtaining an email address, registering on the portal, and assistance navigating the website. We worked with CMHA Administration to send CMHA staff to various library locations for customer support with this process. CMHA also has a staffed computer lab at their main office, located at 1088 West Liberty Street, that residents can go to for assistance.

### URBAN LEAGUE SOCIAL JUSTICE CENTER

Our Diversity, Equity, Inclusion & Engagement Department, the Avondale Branch Library, and the Urban League Holloman Center for Social Justice have partnered to develop a community conversation for youth entitled *Literature, Liberation & Librarianship*, featuring Black leaders from CHPL on October 3rd. Members

of the CHPL team will share their vision of leadership and how they impact the community. Youth in attendance will:

- Discover the power of reading as a tool for advocacy and the intersection of liberation, literature, and librarianship.
- Leave with a library card, new goals (such as: visit your local library or read an article in *The Cincinnati Herald*), and a free book (for the first 50 people registered -- graciously provided by the Urban League of Greater Cincinnati).

### VOTING INFORMATION

As part of our strategic priority of providing reliable information, customers can locate important information on the upcoming November Election at [Voting Information | Cincinnati & Hamilton County Public Library \(chpl.org\)](http://chpl.org). Customers and staff can find important dates, voter registration forms, check voter registration, online voter resources, poll worker applications, and other important information.

### YWCA USA YOUTH WHY VOTE

On September 7th, we hosted the YWCA USA and the YWCA Greater Cincinnati presenting a virtual Town Hall: YWomen Vote, at the downtown Main Library and the Price Hill Branch Library. The Town Hall is designed to encourage youth voters to let their voices be heard, feel their power, and to encourage youth to shape our future.

### JUVENILE JUSTICE CENTER READING ENRICHMENT PROJECT

On September 2nd, Outreach delivered the first collection of books to the Hamilton County Juvenile Justice Center and on September 17th, Library staff completed the first “Book Talks” with two sections or “pods” of young men. Outreach will deliver and retrieve new books each month and Library staff will conduct Book Talks on the third Tuesday of each month. The youth requested books on Cincinnati History, legal topics, and money and finance.

### RESOURCE THURSDAYS

Resource Thursdays began in September to connect customers with community resources they need most. Every Thursday from 10:00 a.m.-1:00 p.m. community partners set up in the Computer Center in 1 North to assist library customers with resources such as legal help and information, health services, and addiction recovery support. A few of the partnering organizations include Hamilton County Clerk of Courts Help Center, Independence Alliance, and Hamilton County Quick Response Team.

### GIFU UNIVERSITY PROFESSORS VISIT AN ESOL CLASS

On Friday, September 13th, Professors Hiromi Tanaka from the University of Shizuoka and Tatsumi Toru from Gifu University visited the Intermediate ESOL class at the Main Library. As part of our sister city relationship with Gifu, these visiting education professors, who specialize in ESL instruction in Japan, bring students to Cincinnati annually. During their visit, they observed how English is taught in a multilingual classroom setting and actively participated in the session. They also toured the library and expressed admiration for the role public libraries play here, saying it was different from Japan, as libraries here function as vibrant community hubs offering much more than just books.

## TECHNOLOGY COMMITTEE REPORT

Ms. Reynolds reported that:

### BOOKS BY THE BANKS UPDATE

On Saturday, November 16, 10:00 a.m. to 4:00 p.m., for the first time in its 16-year history, Books By the Banks will be held at the Main Library. One hundred and twenty-five authors will be available to talk about, sign, and sell their books in the Atrium and on the 2nd floor at the top of the Social Stair. There will be activities and events for kids and teens, a full slate of author panels, and a pop-up book talk area. The pivot to the Library has meant developing different resources to cover the festival's needs. Running the festival will require the work of about 100 people, mostly from CHPL, but also several volunteers from partner organizations.

### DISTRIBUTION CENTER FIVE YEAR ANNIVERSARY

The Library's Distribution Center (DC) was opened on September 4, 2019, in Queensgate. Less than 6 months later, operations at the facility were suspended as the Covid-19 pandemic struck. Showing great resilience and taking advantage of the space and layout compared to the previous operations in the basement of the Main Library, the DC got back to work promptly, providing the materials which are in such high demand in our communities. The October Board Statistical Highlight offers a snapshot of the large quantity of work accomplished to get materials into customers' hands. We plan to offer an internal open house later in the fall to celebrate 5 years in the DC and offer our many newer staff a chance to see the DC operations first-hand.

### SELF-CHECK AND POINT OF SALE ROLL-OUT UPDATE

As of October 8, we are halfway through the system-wide roll-out of new self-check machines, and their accompanying new point-of-sale stations. Led by Computer Services, the installations have required cooperation from all of IT, Facilities, Marketing, Shipping, Service, as well as from our vendor partners Bibliotheca and TBS. The roll-out will be complete by the end of November.

## ***CONSENT AGENDA ITEMS***

Ms. Reynolds moved the Board approve the consent agenda as follows:

- Minutes of the Regular Meeting held August 13, 2024
- Monthly Financial Reports – for the periods ending August 31, 2024 and September 30, 2024
- Media Activity Report – August 12, 2024 – September 30, 2024
- Contributions, Gifts, and Donations – August 1, 2024 – September 30, 2024

CONTRIBUTIONS, GIFTS, AND DONATIONS RECEIVED GREATER THAN \$1000  
August 1, 2024 – September 30, 2024

08/09/24	Library Foundation	Foundation - Madeira Branch support	7,077.08
08/16/24	Library Foundation	Homework Help Support	90,000.00
08/16/24	Library Foundation	Support for afterschool healthy snacks	10,000.00
09/06/24	Library Foundation	Foundation - Madeira Branch support	2,278.61
09/06/24	Library Foundation	Foundation -Blue Ash Branch support	1,510.00
09/06/24	Library Foundation	Foundation - Green Township Branch support	2,116.33
09/06/24	Library Foundation	Foundation - Sharonville Branch support	1,135.10
09/17/24	Ellen Goldsmith/Ross Byington	Support the Goldsmith Fund principal donation	1,000.00
09/20/24	Friends of PLCH	Support for Library events (public and staff) and programs	30,000.00
09/20/24	Friends of PLCH	Support for Library events (public and staff) and programs	33,200.00

- Personnel Change Report through September 28, 2024

<u>ACTION</u>	<u>REASON</u>	<u>FULL NAME</u>	<u>JOB TITLE</u>	<u>AGENCY</u>	<u>FTE</u>	<u>GR ADE</u>	<u>DATE</u>
Appointment	New hire	Zickafoose, Anja M.	Public Safety Specialist	Public Safety	0.50	6	07/07/2024
Appointment	New hire	Thompson, Ridley M.	Branch Shelver	Madeira	0.30	1	07/07/2024
Appointment	New hire	Rhodes Brown, Judith	Library Customer Adviser	Avondale	0.50	4	07/07/2024
Appointment	New hire	Hines, Danielle R.	Library Customer Adviser	Monfort Heights	0.50	4	07/07/2024
Appointment	New hire	Wright, Abigail P.	Branch Shelver	Blue Ash	0.30	1	07/07/2024
Appointment	New hire	Puckett, Angel L.	Library Customer Adviser	3 South	0.50	4	07/07/2024
Appointment	New hire	Hampton, Lorenzo A.	Public Safety Specialist	Public Safety	1.00	6	07/07/2024
Appointment	New hire	Page, Ayanna K.	HW Help & Enrichment Asst	Avondale	0.30	3	07/07/2024
Appointment	New hire	Murphy, Carolyn M.	TC/Makerspace Technician	1 & 2 North	0.50	4	07/07/2024
Appointment	New hire	Spinola, Jacinta A.	Library Customer Adviser	Norwood	0.50	4	07/07/2024
Appointment	New hire	Ramsey, Chloe R.	Branch Shelver	Covedale	0.30	1	07/21/2024
Appointment	New hire	Moldauer, Aniah	Branch Shelver	Blue Ash	0.30	1	07/21/2024

Appointment	New hire	Saunders, Tamia	Library Customer Adviser	3 South	0.50	4	07/21/2024
Appointment	New hire	Ajagbe, Somidinla M.	TC/Makerspace Technician	1 & 2 North	0.50	4	07/21/2024
Appointment	New hire	Delaney, Jacob	Maintenance Technician	Maintenance Services	1.00	6	07/21/2024
Appointment	New hire	Donahue, Jennifer N.	Customer Service Sub	Customer Service Subs	0.725	4	07/21/2024
Appointment	New hire	Berding, Abigail E.	Customer Service Sub	Customer Service Subs	0.725	4	07/21/2024
Appointment	New hire	Lewis, Erika	Library Customer Adviser	Walnut Hills	0.50	4	07/21/2024
Appointment	New hire	Cadigan, Parker J.	Customer Service Sub	Customer Service Subs	0.725	4	07/21/2024
Appointment	New hire	Horn, Justin C.	Branch Shelver	Harrison	0.30	1	08/04/2024
Appointment	New hire	McCarthy, Sarah A.	Youth Librarian	Mt. Healthy	1.00	7	08/18/2024
Appointment	New hire	Nye, Emmalyn	Library Customer Adviser	Groesbeck	0.60	4	08/04/2024
Appointment	New hire	Lewis, Ahlijah	Library Customer Adviser	Groesbeck	0.60	4	08/18/2024
Appointment	New hire	Hittle, Henry F.	Branch Shelver	Harrison	0.30	1	08/04/2024
Appointment	New hire	Paynter, Lyndsey	Branch Shelver	Hyde Park	0.30	1	08/04/2024
Appointment	New hire	Cunningham, Anna	Customer Service Sub	Customer Service Subs	0.725	4	08/04/2024
Appointment	New hire	Barnhart, Emily G.	Library Customer Adviser	St. Bernard	0.50	4	08/04/2024
Appointment	New hire	Collins, Marthesa R.	Library Customer Adviser	Avondale	0.50	4	08/18/2024
Appointment	New hire	Thilasthanam Venkata Krishnan, Preetha	Library Customer Adviser	Forest Park	0.50	4	09/01/2024
Appointment	New hire	Ma'gagoum, Venus	Branch Shelver	Reading	0.30	1	08/18/2024
Appointment	New hire	Redburn, Michaela L.	Library Customer Adviser	Greenhills	0.50	4	08/18/2024
Appointment	New hire	Wilson, Ryan	Branch Shelver	Forest Park	0.30	1	09/01/2024
Appointment	New hire	Shauntee, Dominick	Library Customer Adviser	Forest Park	0.50	4	09/01/2024
Appointment	New hire	Mariniuk, Viktoriia	Library Customer Adviser	Forest Park	0.50	4	09/01/2024
Appointment	New hire	Funk, Natalie J.	Adult Edu & Work Dev Asst	Adult Edu & Workforce Dev	0.50	4	08/18/2024

Appointment	New hire	Hinckley, Sara	HW Help & Enrichment Asst	North Central	0.30	3	08/18/2024
Appointment	New hire	Anderson, Karen A.	Library Customer Adviser	Forest Park	0.50	4	09/01/2024
Appointment	New hire	Spencer-Williams, Ja'Leah E.	Branch Shelver	Forest Park	0.30	1	09/01/2024
Appointment	New hire	Walters, Adam B.	Branch Shelver	Corryville	0.30	1	08/18/2024
Appointment	New hire	Kifunga, Chantal	Library Spaces Assistant	Library Spaces	0.50	4	09/01/2024
Appointment	New hire	Cook, Ashlee E.	Library Customer Adviser	Madeira	0.50	4	09/01/2024
Appointment	New hire	Perna, Belinda	HW Help & Enrichment Asst	College Hill	0.30	3	09/01/2024
Appointment	New hire	Jodock, Hazel M.	Library Customer Adviser	Deer Park	0.50	4	09/01/2024
Appointment	New hire	Schierloh, Heather	Library Customer Adviser	Miami Township	0.50	4	09/01/2024
Appointment	New hire	Vanderbilt, Grace A.	Sorter	Sorting and Mat Retrieval	1.00	2	09/01/2024
Appointment	New hire	Nerlinger, Kathryn E.	Page	Sorting and Mat Retrieval	1.00	2	09/01/2024
Appointment	New hire	Davis, Eli F.	Branch Shelver	Madeira	0.30	1	09/01/2024
Appointment	New hire	Falco, Leah M.	Branch Shelver	Norwood	0.30	1	09/15/2024
Appointment	New hire	Fried, Stella D.	Library Customer Adviser	1 South	0.50	4	09/15/2024
Appointment	New hire	Nagel, Natalie	Library Customer Adviser	West End	0.50	4	09/15/2024
Appointment	New hire	Park, Jin Ha	Library Customer Adviser	St. Bernard	0.60	4	09/15/2024
Appointment	New hire	Caterino, Christina	HW Help & Enrichment Asst	1 South	0.30	3	09/15/2024
Appointment	New hire	Lewis, Kendra	Monitor Mentor	Walnut Hills	0.375	6	09/15/2024
Appointment	New hire	Fuqua, Timothy J.	Library Customer Adviser	Madisonville	0.50	4	09/15/2024
Appointment	New hire	Marchal, James A.	Library Customer Adviser	Corryville	0.50	4	09/15/2024
Appointment	New hire	Brokamp, Madeline	HW Help & Enrichment Asst	Walnut Hills	0.30	3	09/15/2024
Appointment	Rehire	Mulford, Mary	Library Customer Adviser	Greenhills	0.50	4	08/18/2024
Appointment	Rehire	Kim, Eion H.	Branch Shelver	Avondale	0.30	1	09/15/2024



Change	Change in FTE	McLaughlin, Kyle S.	Library Customer Adviser	Reading	0.6 0	4	07/07/2024
Change	Change in FTE	Modarressi, Alicia J.	Library Customer Adviser	Mt. Healthy	0.6 0	4	09/15/2024
Change	Change in FTE	Thatcher, Patrick W.	Library Customer Adviser	Madeira	0.6 0	4	08/04/2024
Change	Change in FTE	Owensby-Dickerson, Alisha L.	Library Customer Adviser	Greenhills	0.6 0	4	08/05/2024
Change	Change in FTE	Carter, Dylan C.	Library Customer Adviser	Blue Ash	0.6 0	4	08/18/2024
Change	Change in FTE	Comstock, Clark H.	Library Customer Adviser	Walnut Hills	0.6 0	4	08/18/2024
Change	Lateral transfer	Felsheim, Miriam	Branch Manager	Madisonville	1.0 0	9	09/01/2024
Change	Lateral transfer	Henrickson, Joanne E.	Library Customer Adviser	Sharonville	1.0 0	4	09/15/2024
Change	Lateral transfer	Koehler, Lauren E.	Library Customer Spec	Forest Park	1.0 0	5	07/07/2024
Change	Lateral transfer	Mihelich, Emily L.	Library Customer Adviser	Clifton	0.5 0	4	08/18/2024
Change	Lateral transfer	Longeway, Alyssa M.	Library Customer Adviser	Delhi Township	1.0 0	4	09/15/2024
Demotion	Demotion	Gardner Jr., Thomas A.	Library Customer Spec	Madeira	1.0 0	5	07/21/2024
Demotion	Voluntary Demotion	Killman, Margaret S.	Branch Manager	Wyoming	1.0 0	9	09/01/2024
Demotion	Voluntary Demotion	Moore, Maxine L.	HW Help & Enrichment Asst	Madisonville	0.3 0	3	08/18/2024
Departure	Other Position	Fay, Elaine D.	Gov Relations Coordinator	Director's Office	1.0 0	9	08/23/2024
Departure	Other Position	Smith, Christopher W.	Branch Supervisor - YS	Deer Park	1.0 0	9	07/13/2024
Departure	Other Position	Scott, Elizabeth L.	Communications Manager	Communications	1.0 0	11	08/23/2024
Departure	Other Position	Kendig, Daniel L.	Web Developer	Information Tech	1.0 0	10	09/20/2024
Departure	Other Position	Bunten, Michael A.	Library Customer Adviser	Oakley	0.5 0	4	08/23/2024
Departure	Other Position	Diallo, Mariama D.	Library Customer Adviser	Blue Ash	0.6 0	4	08/06/2024
Departure	Other Position	Bucalo, Marietta C.	HW Help & Enrichment Asst	Delhi Township	0.3 0	3	08/08/2024
Departure	Other Position	Richards, Taylor M.	Youth Librarian	Avondale	1.0 0	7	09/21/2024
Departure	Other Position	Gorski, Jacob R.	Payroll And Fiscal Coordinator	Fiscal Office	1.0 0	7	09/19/2024

Departure	Other Position	Jackson, Moriah K.	Library Customer Adviser	Miami Township	0.50	4	07/13/2024
Departure	Performance	Wilkerson, Riley A.	Branch Shelver	Harrison	0.30	1	09/24/2024
Departure	Performance	Dennard, Roshundra C.	Library Customer Adviser	St. Bernard	1.00	4	07/11/2024
Departure	Personal Reason	Ariail, Julianne M.	Branch Shelver	Hyde Park	0.30	1	07/31/2024
Departure	Personal Reason	Jansing, Elisabeth K.	Customer Service Sub	Customer Service Subs	0.725	4	07/30/2024
Departure	Personal Reason	Kennedy-English, Mariah M.	Branch Manager	Madisonville	1.00	9	07/09/2024
Departure	Personal Reason	Probably, Remi G.	Library Customer Adviser	St. Bernard	0.50	4	07/12/2024
Departure	Personal Reason	Jess, Michelle R.	Library Customer Adviser	Reading	0.50	4	08/08/2024
Departure	Personal Reason	Maril, Brooke S.	Internal Comm Coordinator	Communications	1.00	9	08/23/2024
Departure	Personal Reason	Edwards, Abigail A.	Library Customer Specialist	Covedale	1.00	5	07/25/2024
Departure	Personal Reason	Moore, Maxine L.	HW Help & Enrichment Asst	Madisonville	0.30	3	08/22/2024
Departure	Personal Reason	Ajagbe, Somidinla M.	TC/Makerspace Technician	1 & 2 North	0.50	4	08/15/2024
Departure	Relocation	Cremonese, Callan	Library Customer Adviser	Deer Park	0.50	4	07/30/2024
Departure	Relocation	Waters, Jamie A.	Main Shelver	Outreach Services	0.50	2	07/26/2024
Departure	Relocation	Hardt, Cleo F.	Library Customer Adviser	Anderson	1.00	4	07/30/2024
Departure	Resignation	Boggs, Jennifer L.	Library Customer Adviser	Westwood	0.50	4	08/08/2024
Departure	Resignation	Rhodes Brown, Judith	Library Customer Adviser	Avondale	0.50	4	08/27/2024
Departure	Return to School	Ingram, Lael N.	Branch Shelver	Hyde Park	0.30	1	08/02/2024
Departure	Return to School	Boss, Geneva L.	Branch Shelver	Wyoming	0.30	1	08/03/2024
Departure	Return to School	Roell, Rachel A.	Branch Shelver	Madeira	0.30	1	07/25/2024
Departure	Return to School	Teras, Katrina	Branch Shelver	Symmes Township	0.30	1	08/01/2024
Departure	Return to School	Krynauw, Jean P.	Branch Shelver	Symmes Township	0.30	1	09/12/2024
Departure	Return to School	Buxsel, Jereme D.	Branch Shelver	Mt. Washington	0.30	1	08/17/2024

Departure	Return to School	Osborn, Calliope R.	Branch Shelver	Blue Ash	0.30	1	09/20/2024
Departure	Return to School	Hall-Kues, Jaden L.	Library Customer Adviser	Groesbeck	0.60	4	08/14/2024
Departure	Return to School	Xu, Claire	Main Shelver	Sorting and Mat Retrieval	0.50	2	08/16/2024
Change	Change in FTE	Kennedy, Matthew J.	Library Customer Adviser	Deer Park	1.00	4	08/04/2024
Change	Change in FTE	Gould, Latoya L.	Library Customer Adviser	St. Bernard	1.00	4	08/04/2024
Change	Change in FTE	Johnson, Monique M.	Library Customer Adviser	Forest Park	1.00	4	08/04/2024
Change	Change in FTE	Kuhl, Casey R.	Customer Service Sub	Customer Service Subs	0.725	4	08/04/2024
Change	Change in FTE	Thamann, Joan C.	HR Assistant - Talent Acq	Human Resources	1.00	5	08/04/2024
Change	Change in FTE	Demianenko, Svitlana	Library Customer Adviser	Mt. Healthy	0.60	4	09/15/2024
Change	Change in FTE	Knott, Carmella R.	Customer Service Sub	Customer Service Subs	0.725	4	09/01/2024
Change	Change in FTE	Olsen-Brunot, Anya M.	Library Customer Adviser	Westwood	0.50	4	09/15/2024
Change	Change in FTE	Wickett, Rebecca I.	Library Customer Adviser	Forest Park	1.00	4	08/04/2024
Change	Change in FTE	Braunskill, Kiera J.	Library Customer Adviser	Forest Park	1.00	4	08/04/2024
Change	Lateral transfer	Ely, Matthew P.	Page	Sorting and Mat Retrieval	1.00	2	07/21/2024
Change	Lateral transfer	Felsheim, Miriam	Branch Manager	Madisonville	1.00	9	09/04/2024
Change	Lateral transfer	Lauchard, Riley L.	Library Customer Adviser	Forest Park	0.50	4	09/01/2024
Promotion	Promotion	Schmidt, Brian	Library Customer Adviser	1 South	0.50	4	09/15/2024
Promotion	Promotion	Francis, Carlie K.	Library Customer Spec	Forest Park	1.00	5	07/21/2024
Promotion	Promotion	Sprague, Lauren L.	Library Customer Spec	Walnut Hills	1.00	5	08/04/2024
Promotion	Promotion	Gardner, Kamryn S.	Resource Sharing Adviser	Sorting and Mat Retrieval	1.00	4	09/15/2024
Promotion	Promotion	Howison, Sarah K.	Branch Supervisor - YS	Deer Park	1.00	9	08/04/2024
Promotion	Promotion	McPherson, Kennedy L.	Public Relations Spec	Communications	1.00	7	07/07/2024
Promotion	Promotion	Cook, Isabella R.	Library Customer Adviser	Anderson	0.60	4	09/15/2024

Promotion	Promotion	Coy, Gina R.	Fin Analyst, Cash Mgmt	Fiscal Office	1.00	9	09/01/2024
Promotion	Promotion	Jones, Bastian V.	PT24-Main Shelver	Sorting and Mat Retrieval	0.60	2	08/18/2024
Promotion	Promotion	Perry, Andrew W.	Library Customer Adviser	Anderson	1.00	4	08/18/2024
Promotion	Promotion	Phillips, Dajanae L.	Library Customer Adviser	North Central	0.60	4	08/18/2024
Promotion	Promotion	Goff, Bailey D.	Library Customer Adviser	Blue Ash	0.50	4	09/02/2024
Promotion	Promotion	Chapin, Deborah L.	PT24-Main Shelver	Sorting and Mat Retrieval	0.60	2	08/18/2024
Promotion	Promotion	Smart, Marcia	Public Safety Specialist	Public Safety	1.00	6	08/18/2024
Retirement	Retirement	Barlage, Steven L.	Public Safety Specialist	Public Safety	1.00	6	07/31/2024
Retirement	Retirement	Riehle, Tina M.	Senior Branch Manager	Sharonville	1.00	10	08/31/2024
Retirement	Retirement	TenEyck, Judith J.	Teen Librarian	Bond Hill	0.50	7	07/30/2024
Retirement	Retirement	Hafertepe, Neal G.	Maintenance Technician	Maintenance Services	1.00	6	08/30/2024

- Statistical Report for August 2024 and September 2024
- Statistical Highlights – Meet Me at Main!

# The CHPL Distribution Center Turns 5!

## Sorter

**11,075,784**

total items scanned.



## Distance



**466,609 miles**

driven in 7 trucks.

## Materials and Distribution



**278,284**

sorter scans during the busiest month.

★★★★★



**14,489**

sorter scans during the busiest day.

★★★★★



**77,191**

magazines processed using a newly centralized processing system.

★★★★★



**500,000+**

Covid-19 tests distributed.

★★★★★



**951,993**

new items processed, averaging around 26,000 every month.

## Lifelong Learning Program Support



**159,453**

Summer Reading prize books distributed.

★★★★★



**2500+**

programming kits distributed to branches throughout the year.

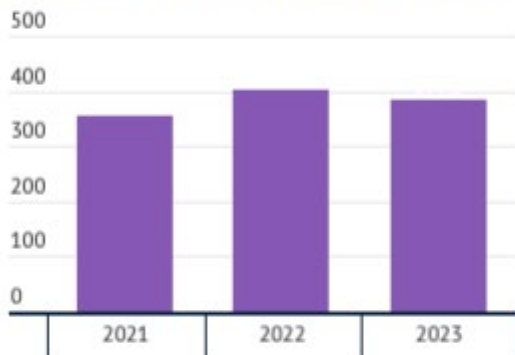
# The CHPL Distribution Center Turns 5!



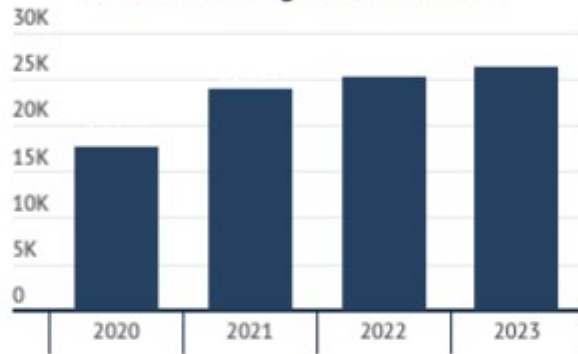
## Materials processed and catalogued\*



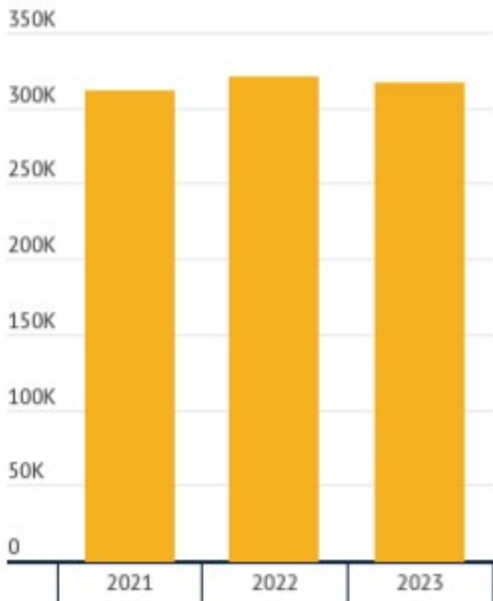
The team processed 11,290 pallets.



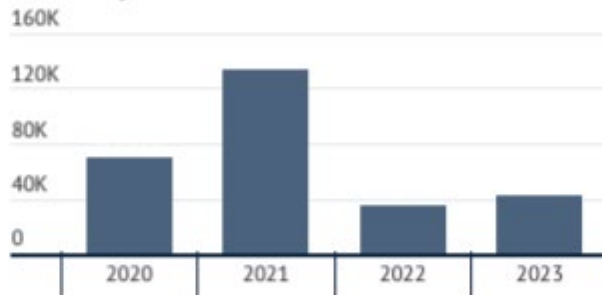
92,954 catalog records added.



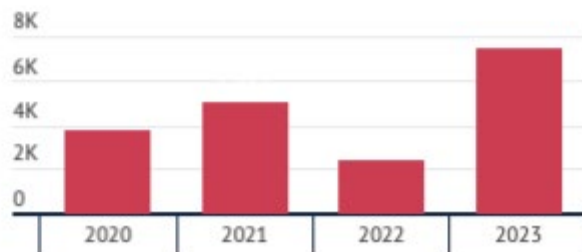
The team processed 820,520 items.



280,170 e-Resource records added.



18,745 Digital Library items described.



\*This data reflects full calendar years.

- Investment Report (summary of invested balances) as of September 30, 2024



Cincinnati and Hamilton County Public Library  
**Investment Summary as of September 30, 2024**

	Amount As of 8/31/2024	Amount As of 09/30/2024
<b>Fifth Third Investment:</b>		
General Fund	\$8,875,728.00	\$12,612,228.00
Building and Repair	\$28,493,402.40	\$26,493,402.40
<b>Total</b>	<b>\$37,369,130.40</b>	<b>\$39,105,630.40</b>
<b>Fifth Third Operating Account:</b>		
General Fund	\$38,308,861.83	\$34,773,378.94
Insurance Reserve	\$230,000.00	\$230,000.00
Special Revenue Funds	\$1,838,557.67	\$1,903,450.32
Building and Repair	\$6,754,333.51	\$6,810,472.85
Permanent Trust Funds	\$1,478,638.48	\$1,476,668.53
<b>Total</b>	<b>\$48,610,391.49</b>	<b>\$45,193,970.64</b>
<b>STAR Ohio:</b>		
Building and Repair	\$1,239,304.60	\$1,245,012.61
<b>Total</b>	<b>\$1,239,304.60</b>	<b>\$1,245,012.61</b>
<b>U.S. Bank Managed Investments (Trust Funds):</b>		
<b>Total</b>	<b>\$6,776,403.00</b>	<b>\$6,776,403.00</b>
<b>Grand Total</b>	<b>\$93,995,229.49</b>	<b>\$92,321,016.65</b>

Mr. Hendon seconded.

Voting for the motion: Mr. Hendon, Mr. Olson, Ms. Louis, Ms. Redden...4 ayes. The motion carried. (23-2024).

The Regular Meeting was then adjourned.

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Attest: Secretary