

**MINUTES OF THE BOARD OF TRUSTEES OF THE CINCINNATI AND  
HAMILTON COUNTY PUBLIC LIBRARY**

Date: October 14, 2025

Meeting: Regular

Place: Blue Ash Branch Library

**REGULAR MEETING**

***CALL TO ORDER***

**ROLL CALL**

Trustees Present: Mayor Brown, Mr. Harding, Mr. Hendon, Ms. Redden, and Ms. Reynolds (arrived late).

Trustees Absent: Ms. Louis and Mr. Olson.

Present: Paula Brehm-Heeger, Kathy Bach, Molly DeFosse, Staci Dennison, Kyla Hardin, Michelle Matthews, and Holbrook Sample

***PUBLIC COMMENTS***

After the Director's Report was read, Kate Botos, the Executive Director for the Madisonville Community Council, spoke encouraging the Board to consider their offer to purchase the building at 4830 Whetsel Avenue and shared their organization's plans for the space.

***DIGITAL PUBLIC COMMENTS***

Walter R. Richaby

Good afternoon, Trustees,

I would like to ask for clarification regarding directives on library displays. Publicly, CHPL opposed state budget language that would have restricted LGBTQIA+ materials-language that was ultimately vetoed by the Governor. Yet, records show that in May, staff were instructed not to display Pride materials in children's and teen areas "for the budget season,"

in direct reference to Pride Month in June.

This raises questions: Was that directive official library policy? And should the community expect similar actions in future budget cycles?

Becky Henrikson

Hi there!

I am concerned about the decision to segregate LGBTQIA+ materials. I am opposed to this decision, despite its unconstitutional and harmful reason. I am also against the decision to tell staff to suppress the LGBTQIA+ Pride displays in children's and teen areas. It is a joy to see the Pride displays featuring different authors and storylines.

### ***EXECUTIVE SESSION***

Mr. Harding moved that the Board go into Executive Session under ORC 121.22(G)(2).

Mayor Brown seconded.

Voting for the motion: Mayor Brown, Mr. Harding, Mr. Hendon, Ms. Redden, and Ms. Reynolds...5 ayes. The motion carried. **(14-2025)**.

Mr. Harding moved that the Board exit Executive Session.

Ms. Reynolds seconded.

Voting for the motion: Mayor Brown, Mr. Harding, Mr. Hendon, Ms. Redden, and Ms. Reynolds...5 ayes. The motion carried. **(15-2025)**.

### ***ACTION ITEMS***

Mr. Harding recommended the following:

#### **SALE OF FORMER MADISONVILLE BRANCH 4830 WHETSEL AVE**

The Request for Proposals were received on October 1, 2025. The Board will adjourn into executive session under ORC 121.22 G (2) to consider the sale of property to review the offers received.

- **Approve the sale of the former Madisonville Branch Library building located at 4830 Whetsel Avenue, Cincinnati, Ohio 45227 to Madisonville Community Council for the price of \$585,000 with closing in approximately 210 days from the date of an executed purchase sale agreement. In addition, authorize the Eva Jane Romaine Coombe Director**

**to execute all agreements and documents associated with the sale. All details related to the transaction will be reported at a subsequent meeting.**

Mayor Brown seconded.

Voting for the motion: Mayor Brown, Mr. Harding, Mr. Hendon, Ms. Redden, and Ms. Reynolds...5 ayes. The motion carried. **(16-2025).**

Ms. Reynolds recommended the following:

#### MAIN LIBRARY PROJECT UPDATE

The Main Library Chillers, Cooling Tower and Generator Replacement work has begun. Turner has mobilized an office in the North Building and is working to finalize the schedule. We continue our work with Champlin Architecture and Turner on façade concepts to refresh the 9<sup>th</sup> Street exterior and provide a clear design connection between the two buildings.

The closeout of the Main Library Renovation project is ongoing.

- **Confirm the following change orders to modify the Main Library Renovation GMP for Turner Construction:**

Contractor	Trade Contract	Number	Purpose	Amount
Turner Construction	GMP	#45	Credit for acoustic panels in first floor meeting rooms	\$ (27,000.00)

#### DELHI BRANCH REPLACEMENT PLANNING

The design process will begin in late 2025 with hopes of construction beginning in late 2026. The current project budget is \$18,000,000. We will be working with J.S. Held, SHP and Turner on this project. We are working with Delhi Township on a temporary location of township owned property.

- **Authorize the Eva Jane Romaine Coombe Director to negotiate and execute a lease for the temporary Delhi Township Branch during the construction project expected to commence in 2026 and report the details to the Board at a subsequent meeting.**

#### BRANCH LEASES

- **Confirm the recently executed lease on the Greenhills Branch expired September 30, 2025. The new lease has been executed at an increased cost of \$6,600 per year for the period of October 1, 2025 – September 30, 2028.**

#### RESOLUTION ACCEPTING TAX LEVY AMOUNT AND RATE

- **Approve the following resolution as forwarded by Hamilton County Auditor Jessica Miranda to all County Fiscal Officers the following resolution for acceptance of 2026 tax levy rates and amounts. The resolution is to be approved by a roll call vote and returned to the Auditor before October 23, 2025.**

**Resolution Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing  
the Necessary Tax Levies and Certifying Them to the County Auditor**

Board of Trustees

Rev. Code, Secs. 5705.34

**WHERE AS,** This Board of Trustees of the Cincinnati and Hamilton County Public Library in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1<sup>st</sup>, 2026; and

**WHERE AS,** The Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board and what part thereof is without, and what part within the ten mill limitation; therefore be it **RESOLVED,** By the Board of Trustees of the Cincinnati and Hamilton County Public Library, Hamilton County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED,** That there be and is hereby levied on the tax duplicate of said Joint District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**  
**SUMMARY OF THE AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION**  
**AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

	Amount Approved by Budget Com- mission Inside 10M Limitation	Amount to be Derived from Levies Outside 10M Limitation	Tangible P.P. & P.U.P.P. State Reimbursements	Gross Levy Proceeds	County Auditor's Estimate of the Tax Rate to be Levied		
					Outside	Inside	TOTAL
GENERAL FUND	0	54,210,960	0	54,210,960	2.50	0.00	2.50
BOND	0	0	0	0	0.00	0.00	0.00
X8	0	0	0	0	0.00	0.00	0.00
X7	0	0	0	0	0.00	0.00	0.00
X6	0	0	0	0	0.00	0.00	0.00
X5	0	0	0	0	0.00	0.00	0.00
X4	0	0	0	0	0.00	0.00	0.00
X3	0	0	0	0	0.00	0.00	0.00
X2	0	0	0	0	0.00	0.00	0.00
X1	0	0	0	0	0.00	0.00	0.00
NEW	0	0	0	0	0.00	0.00	0.00
<b>TOTAL</b>	<b>0</b>	<b>54,210,960</b>	<b>0</b>	<b>54,210,960</b>	<b>2.50</b>	<b>0.00</b>	<b>2.50</b>

**SCHEDULE B**  
**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

CURRENT EXPENSE LEVIES		PERIOD OF TIME	Mills	Fiscal Year
Authorized on: November 7, 2023 May 8, 2018 November 7, 2023  January 0, 1900 TOTAL		10 Years	1.00	19,682,585
		10 Years	1.00	20,390,927
		10 Years	0.50	14,137,448
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
			2.50	54,210,960
X8				
Authorized on:       Proposed TOTAL		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
			0.00	0
X7				
Authorized on:       Election Date TOTAL		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
			0.00	0
X6				
Authorized on:       Enter Date of Election TOTAL		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
			0.00	0
X5				
Authorized on:       Enter Date of Election TOTAL		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
			0.00	0

Public Library of Greater Cincinnati & Hamilton County

September 16, 2025

Public Library of Greater Cincinnati & Hamilton County

September 16, 2025

and be it further

**RESOLVED**, That the Clerk of this Board be, and is hereby directed to certify a copy of the Resolution to the County Auditor of Hamilton County.

Mr. Hendon seconded.

Voting for the motion: Mayor Brown, Mr. Harding, Mr. Hendon, Ms. Redden, and Ms. Reynolds...5

ayes. The motion carried. **(17-2025)**.

Mr. Hendon recommended the following:

#### POLICY UPDATE

As part of our ongoing commitment to maintaining clear, concise, and up-to-date policies that reflect the Library's current practices, we have reviewed and revised the Harassment in the Workplace policy and request approval of the updates.

- **Approve the revised Harassment in the Workplace Policy, as outlined in Exhibit I. For comparison, the current policy is provided in Exhibit II.**

#### CORE GROUP BENEFITS

In September, the Library received our 2026 medical plan renewal quote from Custom Design Benefits (CDB), our current medical carrier. The loss-ratio (medical claims that CDB has paid to healthcare providers, as compared to Library premiums received by CDB) has been high and is currently 131%. Target loss-ratio for CDB is 80-85%.

The Human Resources team and benefits broker, USI, conducted medical carrier reviews of the most competitive major carriers. Each of the carriers submitted quotes and plans, which were reviewed by our benefits team. Of the quotes received, Custom Design Benefits again offered the best plan designs and the most financially feasible options.

To help mitigate the increase in our medical plan renewal costs, we requested quotes for stop-loss insurance, which is the most expensive component of the plan. We received two competitive bids, one at 0.5% and another at 13%. After careful evaluation, we selected the lower quote, resulting in an overall increase of just under 1% to our total medical plan costs. This total includes stop-loss insurance, administrative fees, and claims management. Renewal rates for our four coverage tiers, Employee, Employee + Spouse, Employee + Children, and Family, will vary based on factors such as tier-specific claims experience and enrollment levels.

A comparison of current costs and recommended costs are outlined below.

TrueCost/Copay	CURRENT	NEW	\$ Change
	<b>8/92</b>	<b>8/92</b>	
TC - EE	\$ 67.87	\$69.87	+ \$2.00
TC - E +S	\$144.11	\$134.84	- \$9.27
TC - E+C	\$118.70	\$119.84	+ \$1.14
TC - FAM	\$194.94	\$200.19	+ \$5.25

**\*\*\*All costs shown are monthly costs.**

It is recommended that the cost share for contributions remain the same for 2026 - employee 8%, employer 92%. The overall increase in medical benefits cost to the Library is approximately \$57,500.

Dental carrier reviews were also conducted to determine the best value for our staff. This year, Delta Dental provided the best value and is again the selected carrier. Our dental costs with Delta Dental will increase by approximately 8%. We recommend that the dental plan cost share remains the same: employee 35% - employer 65%. All other benefit carriers and plan designs will remain the same, as all other rates were quoted at no cost increase for 2026.

Benefits Open Enrollment will begin on Monday, November 3<sup>rd</sup> and will end on Friday, November 14<sup>th</sup>. Open Enrollment information will be available through webinars and our Benefits team will be offering individual meetings to staff to discuss specific questions about the plan options.

- **Approve the cost share of employee 8%, employer 92% for the medical plan and employee 35%, employer 65% for the dental plan.**

Mayor Brown seconded.

Voting for the motion: Mayor Brown, Mr. Harding, Mr. Hendon, Ms. Redden, and Ms. Reynolds...5 ayes. The motion carried. **(18-2025)**.

## ***INFORMATIONAL ITEMS***

### **EVA JANE ROMAINE COOMBE DIRECTOR'S REPORT**

Ms. Brehm-Heeger reported that:

#### **FOREST PARK MAYOR AHARON BROWN APPOINTED TO BOARD**

Mayor Aharon C. Brown was appointed as a Trustee of the Library in October 2025 by the Hamilton County Board of Commissioners for a four-year term, serving October 1, 2025- September 30, 2029. He will serve a four-year term until October 2029. He currently serves as Chair of the Operations Committee and as a member of the Development and Strategy Committees.

Mr. Brown currently serves as the 17th Mayor of the City of Forest Park, Ohio, the second-largest city in Hamilton County. He is the youngest person to hold the title. He serves on two city committees, the Planning Commission and the Economic Development Commission, using his planning knowledge to improve the community. He strives to bring new energy and vision to the city, focusing on community and economic development by creating new jobs and homes in Forest Park.

Since taking office, Mayor Brown has initiated several major initiatives, including creating new community events, authoring legislation to decriminalize marijuana possession, and directing the city to establish its first Community Improvement Corporation. Under his leadership, the city has begun acquiring vacant and underperforming land for future housing and business development.

Outside of public office, he has a long history of volunteer work on several boards, including serving as a founding board member of the New Leaders Council of Southwestern Ohio. He formerly served on the Mill Creek Alliance Board of Directors, the Cincinnati Young Black Professionals, and the Urban League Young Professionals of Greater Southwest Ohio and is a graduate of the Urban League of Greater Southwestern Ohio African American Leadership Development Program (Class 29). He is a member of the third cohort of the Obama Foundation Leaders USA 2025-2026 Program.

Aharon is a graduate of Miami University with a Bachelor of Arts Degree in Political Science with a minor in Criminal Justice and an Associate of Arts in Social Science. He holds a master's degree from the University of Cincinnati in Community Planning, with a focus on Community and Economic Development.

### VETERANS DAY

Planning is underway for the 67th Annual Veterans Day Commemoration on Tuesday, November 11 at Main. The event will include keynote remarks from a Hamilton County Vietnam War veterans, patriotic music, posting of the colors, a wreath presentation, commemorative keepsakes, and a luncheon sponsored by the Friends of the Library and the Veterans Services Commission. Guests will also have the opportunity to visit the Story Center.

### URBAN LIBRARIES COUNCIL ANNUAL FORUM

As noted in the August 2025 Director's Report, our city and Library are, for the first time, hosting the Urban Libraries Council's Annual Leadership Forum this year. We are excited to welcome more than 250 public library leaders from across North America Oct 22 – 24.

### BLACK MUSIC WALK OF FAME DOCUMENTARY SHOWING

In collaboration with Hamilton County Commissioner Alicia Reece, we will be hosting a showing of the recent documentary on the creation and launch of Cincinnati's Black Music Walk of Fame. The showing is scheduled for 6:45 on November 20 at the Forest Park Branch Library.

### LEGISLATIVE UPDATE

The Ohio General Assembly is back in session. Since returning, the Ohio Senate voted to override Governor DeWine's line-item veto (#66) which prohibits certain types of local government and school levies. This follows the House's vote to override that veto in July. As a result, the authority to propose replacement levies has been removed, with the new language effective in 90 days. This change does not impact libraries seeking a replacement levy this November; however, the replacement levy option will no longer be available for libraries going to the ballot beginning in 2026. Our Library does not have any replacement levies.

The Ohio House held hearings on several property tax bills, including:

- House Bill (HB) 137: would authorize a taxing authority to decline to submit a requested library levy or general health district levy to voters. Essentially, the bill changes language in the revised code from "shall" to "may."
- House Bill (HB) 186 and (HB) 335: While neither bill directly impacts public libraries at this moment, they are significant because they illustrate ongoing legislative efforts to amend laws in an attempt to lower property taxes across the state.

The Governor's Property Tax Working Group, created after the Governor line-item vetoed several property tax provisions included in the state budget bill, has issued 20 recommendations. Recommendations that would impact libraries include:



- Refine the process and definition of County Budget Commissions, including a timeline from when a levy is passed to when a Budget Commission could reduce said levy.
- Limit carry over for all taxing districts to 100%. Any carryover balance over 100% would need to be justified in writing to the satisfaction of the County Budget Commission.
- County Commissioners should review and reject or approve any levies being placed on the ballot by county-wide, non-elected entities.
- Encourage the Governor to form a working group to look at and analyze the efficiencies of the various levels of government.

The fate of these recommendations, as well as the proposed bills currently in various stages of consideration by the General Assembly, is unclear at this moment, particularly in light of the continued efforts across the state to gather signatures in support of a ballot initiative next November potentially seeking to eliminate property taxes in Ohio. It is crucial for our Library, and all Ohio public libraries, to monitor proposed tax legislation, as changes in these areas could deeply impact Ohio's public libraries in the future.

Finally, as of September 30, several important provisions from the state budget (HB96) take effect, including changes to library trustee terms and new cybersecurity reporting requirements:

- Library trustee terms change from seven years to four years.
- Public libraries (along with other local government entities) must comply with new cybersecurity incident reporting requirements.

## RECOGNITION & PRESENTATIONS

I was selected as this year's ASPA-GCC (American Society for Public Administration – Greater Cincinnati Chapter) Career Achievement Award winner. This award recognizes an executive or leader who has had positive and significant impacts during their public service career of at least 25 years. The awards event occurred on the same evening as our Stern Lecture event, but I was able to briefly stop in to say thank-you in person and provided a short video of thanks as well. In early October, I presented as part of a Library Journal webinar panel, *Leading Through Disruption: How Public Libraries Adapt, Innovate & Thrive*, for a national audience.

## **FACILITIES AND FINANCE AND AUDIT COMMITTEE REPORT**

Ms. Redden reported that:

### MEGAN WURTH, CAPITAL PLANNING AND PROJECT MANAGER

Megan joined the Library earlier this year as the Capital Planning and Projects Manager. She earned her Bachelor of Science degree in Interior Design from the University of Kentucky. Megan brings over 20 years of experience working in various sectors of interior design including library design. She is working with Leadership Acceleration and has joined our Senior Leadership Team in addition to making immediate contributions to the planning for the current projects, including Avondale Branch, Mt. Washington Branch, Mariemont Branch, Oakley Branch, and the Miami Township Branch.

### PROPERTY ACQUISITION – 1609 W NORTH BEND ROAD

The due diligence period ends October 12, 2025. There have been no unexpected or significant findings. We will proceed with closing no later than November 12, 2025.

### SYMMES TOWNSHIP BRANCH RENOVATION AND ADDITION

The interior work has advanced significantly. The hard ceilings have been framed, and drywall installation and finishing are about 60% complete. Installation of overhead fire alarm conduit, lighting, and data lines is ongoing, while ductwork, piping, and mechanical units are also being set in place. On the exterior, window frames installation has begun, with the storefront scheduled for late October. Concrete curbs and frost slabs at exterior doors have been poured, and solar panels are being set on the roof. The exterior brickwork and steel canopy elements are now complete.

### AVONDALE BRANCH MAINTENANCE AND RENOVATION

The GMP for the Avondale Branch Maintenance and Renovation was approved for \$6,500,000 in August 2025. The actual GMP was recently executed for \$5,865,108, which is more in line with our earlier estimates. The construction on site has commenced.

### 2025 BRANCH MAINTENANCE – MT. WASHINGTON BRANCH, MARIEMONT BRANCH AND OAKLEY BRANCH AND REPLACEMENT OF SHARONVILLE MECHANICAL EQUIPMENT

The guaranteed maximum price agreement for the Sharonville mechanical equipment replacement which was estimated at \$800,000 was executed for \$640,308. The remaining pending GMP on this project is for the Madeira Branch mechanical equipment replacement which is estimated at \$1,200,000 is expected by the end of November.

The three branch projects are currently underway with anticipated openings as follows:

Oakley – mid December 2025

Mariemont – end of December 2025

Mt. Washington – early February 2026

### MIAMI TOWNSHIP BRANCH REPLACEMENT

The Library is working with the architect, SHP, on the design schedule with plans to complete the design by early 2026 with the GMP bidding and execution immediately after.

### COLLEGE HILL BRANCH REPLACEMENT PLANNING

We will be working with Emersion Design on this project upon successful completion of closing on the property. The design process will begin immediately with a goal of bidding in February 2026 so that work can begin by the spring with a completion by the end of 2026. The current budget for construction is \$4.5 M with a project budget of \$6.0 M exclusive of the purchase price.

### MIAMI TOWNSHIP/CLEVES BRANCH NAMING

The administration of the Village of Cleves has requested the Library change the branch name to Cleves Branch Library and in exchange will work to waive certain fees as they are able.

In late 2000, the Board took action to streamline the names of the branches.

In June 2000, the Board authorized changing the following names to reflect the name of the community where the branch was located and going forward name all new branches in this manner.

The name changes approved were as follows –

Formerly Bonham to **Wyoming**  
Formerly Cumminsville to **Northside**  
Formerly Lincoln Park to **West End**  
Formerly Madeira/Indian Hill/Kenwood to **Madeira**  
Formerly Miami Township to **Cleves**  
Formerly North Central to **Springfield Township**  
Formerly Northern Hills to **College Hill**  
Formerly Parkdale to **Forest Park**  
Formerly Sycamore to **Blue Ash**  
Formerly Valley to **Reading**  
Formerly West Fork to **Monfort Heights**

In August 2000, the Board reversed the decision on changing the North Central name. In December 2000, the Board reversed the decision on changing the Miami Township name based on a request from the Miami Township trustees.

The Library will seek community input regarding the potential name change with the intent of making a decision in early 2026.

#### FOREST PARK BRANCH, CHEVIOT BRANCH RENOVATION, AND MT. HEALTHY BRANCH

The final payment for Forest Park Branch has been made. We are working on obtaining the project close out documentation for Mt. Healthy Branch and Cheviot Branch.

### **HUMAN RESOURCES COMMITTEE REPORT**

Ms. Reynolds reported that:

#### TOMORROW'S LEADER PROGRAM

We are excited to announce that the newest cohort of the Tomorrow's Leader Program is officially underway, beginning with a welcome orientation and a first session featuring a meet-and-greet with members of the Senior Leadership Team. This internal development initiative is a key part of our efforts to strengthen the Library's leadership pipeline by identifying and preparing high-potential staff for future leadership roles. Through a combination of workshops, coaching, mentoring, and practical experiences such as project leadership and job shadowing, participants will build critical competencies

aligned with the Library's mission and strategic priorities. The program is designed to equip emerging leaders with the skills and mindset needed to guide the Library into the future.

### CUSTOMER SERVICE APPRECIATION WEEK

Monday, October 6th, marked the start of National Customer Service Week, a time to celebrate those who make exceptional customer service possible. In recognition of this, the Library hosted a weeklong celebration honoring our staff, who consistently deliver outstanding service. As an organization that values both external and internal customer service, we invited all team members to join in the festivities, with fun activities planned by our Staff Morale Team.

## **OPERATIONS COMMITTEE REPORT**

Mayor Brown reported that:

### MAKERSPACE SUPPLIES ADJUSTMENT

Following a comprehensive evaluation, we are proposing updates to the Makerspace pricing list to ensure consistency, transparency, and alignment with current usage and supply costs. These changes are designed to streamline pricing across all locations and reflect the realities of inflation, equipment upgrades, and evolving service models.

In recent years, our Makerspace services have expanded, and the need for a unified, standardized price list has become clear. The proposed pricing adjustments are based solely on the cost of supplies and do not include maintenance or service labor (see Exhibit I). Some items are no longer relevant or available and will be removed from the list. New equipment requires new supply categories that will be added. Inflation has impacted the cost of materials, and we anticipate that further incremental adjustments may be necessary over the coming years. Updated prices will go into effect beginning January 2026.

### OPERATION BACKPACK

This summer, the Library launched a partnership with Volunteers of America to support their Operation Backpack campaign. Ten library locations participated as drop-off points, encouraging both staff and community members to contribute backpacks and school supplies for children preparing to return to school. The Library collected 320 backpacks and 87 boxes filled with school supplies. Backpacks and supplies were available for back-to-school events hosted by the Library and through various community partnerships. The remaining supplies were provided to Volunteers of America for distribution to Boys and Girls Clubs across the community.

### LIBRARY STAFF ENGAGEMENT WITH THE SCIENCE OF READING AND STATEWIDE LITERACY GOALS

We continue to align early literacy efforts with Ohio's statewide focus on the Science of Reading, an evidence-based framework for how children learn to read. During September, the Library held two professional development retreats specifically designed for staff working with youth. Seventy staff members participated. Expert-led sessions formed the core of these retreats. Carolyn Turner, Ohio

Literacy Lead from the Ohio Department of Education and Workforce, and Jennifer Naegele, Reading Specialist at Mount St. Joseph University, delivered presentations focusing on the Science of Reading.

### PROGRAMS & EVENTS STATISTICAL HIGHLIGHTS

Youth, teen, and family programs at the Library continue to attract high levels of engagement throughout the community. In August, a total of 23,817 individuals participated in these programs, while participation increased in September, with 27,021 attendees recorded as of September 28. The Library also provided support for food security by serving 5,321 meals and snacks in August, made possible through a federally funded grant in partnership with UMC Ministries. In September, the Library distributed 7,133 meals and snacks through September 29.

### NATIONAL CHEMISTRY WEEK: OCTOBER 20–26

For over two decades, the Library has maintained a valuable partnership with the American Chemical Society to celebrate National Chemistry Week. This year, National Chemistry Week will take place from October 20 to 26. As part of the celebration, hands-on chemistry demonstrations will be presented at 14 library branches by volunteers from the Cincinnati Chapter of the American Chemical Society. These interactive sessions are designed to enrich STEM learning, specifically targeting children ages 6–12.

### **Featured Programs & Events**

- October 15, 16, 28 – Improv Workshops with Playhouse in the Park, Westwood Branch, Walnut Hills Branch, & Blue Ash Branch
- October 17 – Black Poetry Night with Artsville, Madisonville Branch
- October 19 – Urban Appalachian Kith and Kin Exhibit Opening at the Huenefeld Cincinnati Story Center, Downtown Main Library
- October 30 – The Planets with Dean Regas, Delhi Branch
- November 18 – Archaeology of Ohio Valley Native Peoples with Cincinnati Museum Center, North Central Branch

### **Exhibit I: Proposed Price List**

<b>Miscellaneous</b>	<b>Recommended Price</b>	
3D Printing PLA	\$0.10	
Acrylic	\$8.00	* (originally \$6.00, actual cost is \$7.72)
Buttons	\$0.10	
CDR and DVDR	remove from list	
Key Chains	\$0.40	
Lamination	\$0.50	
Magnet	\$0.15	
Photography and Matte Prints	\$0.50	* (originally \$0.25, actual cost is \$1.40)
Vinyl	\$4.00	* (originally \$2.00, now including ink costs)
UV Ink	\$1.00	* (originally \$2.00, actual cost is \$0.59)

Wood	\$1.50	
Vinyl (Cut Only)	\$1.00	
Transfer Tape	\$1.00	
Grommets	\$0.25	
Direct to Garment Printing	\$0.50	*per ml. This is new equipment since previous Price List
Cricut/Silhouette Vinyl	\$1.00	
Spiral Comb Binding	\$0.25	
<b>Espresso Book Machine</b>		
Set-Up Fee	\$0.00	* (no actual cost associated with this service)
Interior Page Printing (White or Cream)	\$0.05	* (originally \$0.06, actual cost is \$0.02)
Cover	\$2.50	
<b>Espresso Book Machine Extras (Not Required)</b>		
Author Revision	\$10.00	
ISBN and Barcode	\$27.00	* (originally \$71.00, actual cost is \$27.00)
Library of Congress Control Number	\$25.00	

Includes 7.8% sales tax

### **Exhibit II: Current Price List**

<b>Miscellaneous</b>	<b>Recommended Price</b>
3D Printing PLA	\$0.10 per gram
3D Printing PLA - Glow	\$0.25per gram
Acrylic	\$8.00
Buttons	\$0.10
CDR and DVDR	\$0.25 per disc
Foam Core	\$2.00 per 8' x 10" board
Key Chains	\$0.40 per key chain
Lamination	\$0.50 per page
Magnet	\$0.15 per magnet
Photography and Matte Prints	\$0.25 per photo
Vinyl	\$2.00/linear foot
UV Ink	\$2.50 per each 5cc of ink
Wood	\$1.50 per item
<b>Espresso Book Machine Self Publishing Printing</b>	
Set-Up Fee	\$40.00
Interior Page Printing (White or Cream)	\$0.06
Cover	\$2.50

<b>Espresso Book Machine Extras (Not Required)</b>	
Author Revision	\$10.00
ISBN and Barcode	\$71.00
Library of Congress Control Number	\$25.00
Basic Cover Design	\$50.00
<b>Espresso Book Machine On Demand Book Printing</b>	
In-copyright titles	
Publisher's cost	Suggested retail price
Cover	\$2.50
	\$0.06
Interior page printing (white or cream)	
Public domain titles	
Cover	\$2.50
	\$0.06
Interior page printing (white or cream)	

Includes 7.8% sales tax

## STRATEGY COMMITTEE REPORT

Mayor Brown reported that:

### DENISON CULTURE SURVEY STAFF FOCUS GROUPS

The Denison Culture Survey conducted in January 2025 gathered insights from 507 staff members. This past July, we gathered additional feedback from 40 staff focus group participants. The survey findings and the staff focus groups report that overall, we have made much progress in improving our workplace culture in the last four years. During the focus groups, we asked staff to share their thoughts on how we can continue to enhance and better our culture.

The focus groups highlighted growth areas in adaptability, mission, consistency, involvement and diversity & inclusion. Findings identified a desire for strong proactive communication, organizational goals & objectives awareness, empowerment, conflict resolution awareness & training, collaboration, leadership diversity and more professional development opportunities.

### MISSION ALL-IN – WARMING CINCINNATI

Once again, Turner Construction and Holden Hands, in conjunction with the Library, are sponsoring Mission All-In on Thursday, November 20, 2025, at the Main Library from 10:00 – 1:00 p.m. Community members will be able to have a meal, select winter clothing, and visit community partners, including the Hamilton County 513Relief Bus. Winter clothing is available on a first come, first served basis.

## NATIONAL VOTER REGISTRATION DAY

On Tuesday, September 16, 2025, Library staff, along with volunteers from the Greater Cincinnati Voter Collaborative (GCVC), participated in National Voter Registration Day with a voter engagement event at Main. Staff aided with voter registration and provided helpful resources such as Mail-In Ballot Applications and general voter information.

We also supported a voter education and registration event at Main, hosted by the Cincinnati Bar Association – Women’s Chapter. This event was a collaboration with the League of Women Voters, the Board of Elections, and GCVC.

## ADULT PROGRAMS & EVENTS

The Adult Programming and Events team is in the midst of a vibrant and productive fall quarter, delivering 30 in-person classes across 22 branches and 27 virtual offerings that span arts and crafts, digital literacy, financial literacy, and more.

A primary focus this quarter has been the expansion of Workforce Development. The newly enhanced Jobs webpage now integrates technology classes, a comprehensive list of community partners, and new career-focused programming. One standout addition is *Find Work, Build Skills: Free Local Job Help*, a class that introduces participants to over eight local career service providers and CHPL’s job seeker databases. Offered both virtually and in-person, this class equips job seekers with a clear roadmap to regional resources and support.

We helped launch the exhibit *English Learning in Cincinnati: Past & Present*. Featuring oral histories from eight ESOL students and historical artifacts, the exhibit celebrates language and culture and will be on display through 2025.

We also partnered with ProSeniors to offer advocacy training for long-term care residents, including sessions qualifying for Ombudsman certification.

## TEACHER COLLECTION DELIVERY SERVICE

The Teacher Collection Delivery Service returned for a new school year on September 2. Staff assembled collections totaling 12,773 books for 408 teachers at 62 schools. This represents an increase from the same period last year, when 11,764 books were assembled for 377 teachers at 56 schools. We have continued to grow this service as the school year progresses. As of October 1, we have 473 teachers at 68 schools receiving monthly teacher collection deliveries.

## SERVICE TO LINCOLN HEIGHTS COMMUNITY

In September, we had the opportunity to meet with Hamilton County Commissioner Summerow Dumas to discuss the services and outreach we provide to Lincoln Heights. This includes connecting with groups in the community to explore options for ongoing collaboration and ensuring Lincoln Heights Elementary teachers are aware of our collection delivery services.



After the Strategy Report was read, Mr. Harding asked Michelle Matthews to share the Library's process for engaging staff. Ms. Matthews discussed the different focus groups and focus areas that were discussed along with the fact that more details would be provided later this year.

## **TECHNOLOGY COMMITTEE REPORT**

Ms. Redden reported that:

### **CYBERSECURITY UPDATE**

We have strengthened our online and email security by migrating our primary web domains (e.g., *chpl.org*) to CloudFlare, a service that protects against cyberattacks, improves website performance, and enhances control over internet traffic. We have implemented DMARC (Domain-based Message Authentication, Reporting, and Conformance) to verify that emails claiming to be from our Library are authentic—helping prevent phishing and spoofing attempts.

As part of our engagement with Ohio - Persistent Cyber Improvement, the Cyber Anticipation and Resilience Team (CART) has begun identifying the Library's Mission Essential Functions to safeguard critical operations in the event of a cyberattack. This work has also included staff cyber awareness training, supporting our progress in meeting HB 96 cybersecurity standards.

### **WINDOWS 11 UPGRADE**

Over the past 18 months, we have been upgrading from Windows 10 to Windows 11 across more than 2,300 Library devices. This is a cornerstone of efforts to strengthen cybersecurity and ensure system-wide compatibility. The upgrade is expected to be completed in November.

### **SEARCHOHIO RELAUNCH**

On October 27, SearchOhio will resume service following a three-month pause for system upgrades. We will again lend materials statewide, and our customers will again be able to borrow items not available locally from participating public libraries in Ohio. OhioLINK, the academic interlibrary loan network that has been available alongside SearchOhio, is expected to return lending and borrowing services for public libraries later in 2025.

### **BOOKS BY THE BANKS 2025**

On Saturday, November 15, from 10:00 a.m. to 4:00 p.m., the Main Library will again host *Books By the Banks*. Now in its 18th year, the festival will feature 120 authors, discussion panels, a Kids Corner, and the return of the popular *Writing and Getting Published* session.

## **DEVELOPMENT COMMITTEE REPORT**

Mr. Hendon reported that:

### **DEVELOPMENT OFFICE**

The Library hosted the 6<sup>th</sup> Mary S. Stern Lecture on September 30<sup>th</sup> at the Aronoff Center for the Arts, with two-time Pulitzer Prize-winning journalist, Nicholas Kristof. Nearly 2,000 attendees were enthralled by Kristof’s stories about his career and travels as a journalist and international correspondent for *The New York Times*.

LIBRARY FOUNDATION

The Foundation’s annual employee giving campaign runs September 14<sup>th</sup> through October 11<sup>th</sup>. Many thanks to Paula Brehm-Heeger’s \$5,000 challenge match to incentivize gifts to The Library Foundation for the annual giving campaign.

Significant gifts have been received from Tom Jones for the Symmes Township Branch’s children’s area, Julie Beatty, Annette Digirolamo and Tom Breed, and an anonymous donation to support the Forest Park Branch Library.

FRIENDS OF THE PUBLIC LIBRARY

The Friends participated in the Cincy Indie Book Crawl on October 4<sup>th</sup> and 5<sup>th</sup>. This annual Crawl results in several thousand visits to the Friends Warehouse during the weekend.

ANDERSON TOWNSHIP LIBRARY ASSOCIATION (ATLA)

ATLA is hosting its annual Holiday and Nearly New Book Sale on November 6th-8th at Comboni Missionaries on Nagel Road. This new location is near the Anderson Branch Library.

**CONSENT AGENDA ITEMS**

Mayor Brown moved the Board approve the consent agenda as follows:

- Minutes of the Annual Meeting held August 19, 2025
- Monthly Financial Reports – for the periods ending August 31, 2025 and September 30, 2025
- Media Activity Report – August 5, 2025 – October 5, 2025
- Contributions, Gifts, and Donations – August 1, 2025 – September 30, 2025

CONTRIBUTIONS, GIFTS, AND DONATIONS RECEIVED GREATER THAN \$1000  
August 1, 2025 - September 30, 2025

08/01/2025 LIBRARY FOUNDATION	BEFRIEND A BRANCH - VARIOUS BRANCHES	1,275
08/11/2025 FRIENDS OF PLCH	SUPPORT FOR LIBRARY PROGRAMS	30,000
08/11/2025 FRIENDS OF PLCH	SUPPORT FOR LIBRARY PROGRAMS	30,000
08/11/2025 FRIENDS OF PLCH	SUPPORT FOR LIBRARY PROGRAMS	27,667
08/13/2025 MARJORIE DAVIS	SUPPORT FOR LIBRARY PROGRAMS	5,000
08/21/2025 LIBRARY FOUNDATION	BEFRIEND A BRANCH - VARIOUS BRANCHES	14,121
08/21/2025 LIBRARY FOUNDATION	SUPPORT FOR STERN LECTURE SERIES	50,000
08/21/2025 LIBRARY FOUNDATION	SUPPORT FOR HOMEWORK HELPER	75,000
08/21/2025 LIBRARY FOUNDATION	SUPPORT FOR HOMEWORK HELPER	90,000
08/21/2025 LIBRARY FOUNDATION	SUPPORT FOR MAKERSPACE EQUIPMENT	88,678
09/23/2025 LIBRARY FOUNDATION	BEFRIEND A BRANCH - VARIOUS BRANCHES	1,670
09/26/2025 MLK JR. COALITION	CONTRIBUTION TO TRUST FUND PRINCIPAL	1,000

- Personnel Change Report through October 7, 2025

<u><b>ACTION</b></u>	<u><b>REASON</b></u>	<u><b>FULL NAME</b></u>	<u><b>JOB TITLE</b></u>	<u><b>AGENCY</b></u>	<u><b>FT E</b></u>	<u><b>GR ADE</b></u>	<u><b>DATE</b></u>
Appointment	New hire	Weber, Christine M.	PT20-Library Customer Adv	Hyde Park	0.50	4	08/17/2025
Appointment	New hire	Ikemba, Asad	PT20-Library Customer Adv	Delhi Township	0.50	4	08/17/2025
Appointment	New hire	Kerkula, Gerald	PT20-Monitor Mentor	Avondale	0.50	6	08/17/2025
Appointment	New hire	Hackerson, Samantha	PT20-Library Customer Adv	Hyde Park	0.50	4	08/17/2025
Appointment	New hire	Connour, Maria R.	Branch Shelver	Hyde Park	0.30	1	08/17/2025
Appointment	New hire	Hamilton, Elaina M.	Customer Service Sub	Customer Service Subs	0.725	4	08/31/2025
Appointment	New hire	Glaze, Victoria	PT20-Monitor Mentor	College Hill	0.50	6	08/31/2025
Appointment	New hire	Bokros, Paisley A.	PT20-Library Customer Adv	Monfort Heights	0.50	4	08/31/2025
Appointment	New hire	Cicci, Jasmine	Branch Shelver	Covedale	0.30	1	08/31/2025
Appointment	New hire	Daley, Lesley H.	Library Customer Adviser	Covedale	1.00	4	08/31/2025
Appointment	New hire	Gundzik, Julia	PT20-Library Customer Adv	Elmwood Place	0.50	4	08/31/2025
Appointment	New hire	Huster, Macey	Branch Shelver	Deer Park	0.30	1	08/31/2025
Appointment	New hire	Turnbow, Brandy	PT20-Library Customer Adv	Forest Park	0.50	4	08/31/2025
Appointment	Rehire	Roell, Rachel A.	PT24-Library Customer Adv	Madeira	0.60	4	08/31/2025
Appointment	Rehire	Shawver, Nat	PT20-Library Customer Adv	1 South	0.50	4	08/31/2025
Appointment	New hire	Kim, Susie	PT24-Library Customer Adv	Sharonville	0.60	4	09/14/2025
Appointment	New hire	Hill, Lamar K.	Branch Shelver	North Central	0.30	1	09/14/2025
Appointment	New hire	Fannin, Cali	PT20-Library Customer Adv	Symmestown Township	0.50	4	09/14/2025

Appointment	New hire	Faulkner, Madison A.	Branch Shelver	Delhi Township	0.30	1	09/14/2025
Appointment	New hire	Collins, Kiana R.	PT20-Library Customer Adv	Monfort Heights	0.50	4	09/14/2025
Appointment	New hire	Craig, Stephanie	PT20-Library Customer Adv	Symmes Township	0.50	4	09/14/2025
Appointment	New hire	Siemer, Samantha L.	Branch Shelver	Harrison	0.30	1	09/14/2025
Appointment	New hire	Smith, Malik	HW Help & Enrichment Asst	Walnut Hills	0.30	4	09/14/2025
Appointment	New hire	Yeranko, Connor	Branch Shelver	Anderson	0.30	1	09/14/2025
Appointment	Rehire	Hill, Brittany N.	Customer Service Sub	Customer Service Subs	0.725	4	09/14/2025
Appointment	New hire	Richardson, Jalen A.	PT20-Library Customer Adv	Deer Park	0.50	4	09/28/2025
Appointment	New hire	Stubbs, Abigail	HW Help & Enrichment Asst	Price Hill	0.30	4	09/28/2025
Appointment	New hire	Georgeff, Alexis N.	HW Help & Enrichment Asst	Groesbeck	0.30	4	09/28/2025
Appointment	New hire	Araki-Hirota, Megumi	Branch Shelver	Symmes Township	0.30	1	09/28/2025
Appointment	New hire	Calvin, Megan	PT20-Library Customer Adv	Price Hill	0.50	4	09/28/2025
Appointment	New hire	Clary, Jason	PT20-Library Customer Adv	Symmes Township	0.50	4	09/28/2025
Appointment	New hire	Keys, Alexandria	HW Help & Enrichment Asst	Forest Park	0.30	4	09/28/2025
Promotion	Promotion	Wasson, Sara F.	Youth Librarian	Blue Ash	1.00	7	08/17/2025
Promotion	Promotion	Hittle, Henry F.	PT20-Library Customer Adv	Clifton	0.50	4	08/17/2025
Promotion	Promotion	Hennessey, Brittany M.	Library Customer Spec	Miami Township	1.00	5	08/17/2025
Promotion	Promotion	Kinney, Chelsea J.	PT20-Library Customer Adv	1 South	0.50	4	08/17/2025
Promotion	Promotion	Burgin, Kaya N.	Senior Branch Manager	St. Bernard	1.00	10	08/31/2025
Promotion	Promotion	Gregory, Brett T.	Library Customer Spec	Sharonville	1.00	5	09/14/2025

Promotion	Promotion	Thomas, Jessica R.	Library Customer Adviser	Harrison	1.00	4	09/14/2025
Promotion	Promotion	Sweeney, Pearsyn E.	PT20-Library Customer Adv	Blue Ash	0.50	4	09/14/2025
Promotion	Promotion	Dorsey, Hattie T.	PT20-Monitor Mentor	Covedale	0.50	6	09/14/2025
Promotion	Promotion	Digby, Madison J.	Library Customer Adviser	Harrison	1.00	4	09/28/2025
Change	Change in FTE	Ogden, Alexandra E.	PT24-Library Customer Adv	Mt. Healthy	0.60	4	08/17/2025
Change	Transfer	Sublett, Scott M.	Customer Service Sub	Customer Service Subs	0.725	4	08/17/2025
Change	Change in FTE	Brown, Cheyanne N.	Line Asst Phys Proc	Catalog& Processing	1.00	2	08/20/2025
Change	Change in FTE	Leindekar, Arleen	PT24-Library Customer Adv	Symmes Township	0.60	4	08/31/2025
Change	Change in FTE	Ramos, Jazmin C.	PT24-Library Customer Adv	Price Hill	0.60	4	09/14/2025
Change	Reclassification	McGuire-Fox, Autumn R.	HW Help & Enrichment Asst	Delhi Township	0.30	4	09/14/2025
Change	Reclassification	Melvin, Barbara A.	HW Help & Enrichment Asst	Reading	0.30	4	09/14/2025
Change	Reclassification	Nagel, Natalie	HW Help & Enrichment Asst	West End	0.30	4	09/14/2025
Change	Reclassification	Perna, Belinda	HW Help & Enrichment Asst	College Hill	0.30	4	09/14/2025
Change	Reclassification	Plyler, Kathleen E.	HW Help & Enrichment Asst	Oakley	0.30	4	09/14/2025
Change	Reclassification	Kinkele, Jonnah P.	HW Help & Enrichment Asst	Pleasant Ridge	0.30	4	09/14/2025
Change	Reclassification	Kuhl, Alexander	Maintenance Supervisor	Maintenance Services	1.00	9	09/14/2025
Change	Reclassification	James, Joanna	HW Help & Enrichment Asst	Sharonville	0.30	4	09/14/2025
Change	Reclassification	Jessee, Camrin J.	HW Help & Enrichment Asst	Norwood	0.30	4	09/14/2025
Change	Reclassification	Hinckley, Sara	HW Help & Enrichment Asst	North Central	0.30	4	09/14/2025

Change	Reclassification	Godbey, Joseph W.	Maintenance Supervisor	Maintenance Services	1.00	9	09/14/2025
Change	Reclassification	Distler, Kanani B.	PT15-HW Help & EnrichAsst	St. Bernard	0.375	4	09/14/2025
Change	Reclassification	Feacher, Lauryn	HW Help & Enrichment Asst	Elmwood Place	0.30	4	09/14/2025
Change	Reclassification	Caterino, Christina	HW Help & Enrichment Asst	1 South	0.30	4	09/14/2025
Change	Reclassification	Causey, Stevie	Public Safety Supervisor	Public Safety	1.00	9	09/14/2025
Change	Reclassification	Cummings-Titus, Clarice	HW Help & Enrichment Asst	Bond Hill	0.30	4	09/14/2025
Change	Reclassification	Ashe Ph.D., Jessica	HW Help & Enrichment Asst	Madisonville	0.30	4	09/14/2025
Change	Reclassification	Sweeten, Dorvon G.	Public Safety Supervisor	Public Safety	1.00	9	09/14/2025
Change	Reclassification	Webster, Ava M.	HW Help & Enrichment Asst	Harrison	0.30	4	09/14/2025
Change	Reclassification	Wellington Jr., Paul A.	Social Media Specialist	Brand Team	1.00	8	09/14/2025
Change	Reclassification	Yanes-Beckley, Johan	HW Help & Enrichment Asst	Westwood	0.30	4	09/14/2025
Change	Reclassification	Vuic, Rae A.	Gov Bus Relations Coord	Community & Employee Eng	1.00	9	09/14/2025
Change	Lateral Transfer	Scherer, Linda A.	HW Help & Enrichment Asst	Cheviot	0.30	4	09/14/2025
Change	Lateral transfer	Vanderbilt, Grace A.	Line Asst Phys Proc	Catalog& Processing	1.00	2	09/28/2025
Change	Lateral transfer	Macklin, Hannah K.	Library Customer Spec	College Hill	1.00	5	09/28/2025
Demotion	Voluntary Demotion	Brown, Cheyanne N.	Line Asst Phys Proc	Catalog& Processing	1.00	2	08/17/2025
Departure	Resignation	Fontaine, Lorelei N.	Branch Shelver	Mt. Washington	0.30	1	08/13/2025
Departure	Resignation	Lacey, Mary L.	Branch Shelver	Deer Park	0.30	1	08/13/2025
Departure	Resignation	Lipps, Emily A.	Branch Shelver	Delhi Township	0.30	1	08/13/2025
Departure	Resignation	Hines, Danielle R.	PT20-Library Customer Adv	Monfort Heights	0.50	4	08/14/2025

Departure	Retirement	Hughes-Gray, Holly G.	Human Resources Partner	Human Resources	1.00	9	08/14/2025
Departure	Resignation	Uhler, Jonah S.	Branch Shelver	Symmes Township	0.30	1	08/15/2025
Departure	Resignation	Page, Ayanna K.	HW Help & Enrichment Asst	Avondale	0.30	3	08/18/2025
Departure	Resignation	Lang, Gayle E.	HW Help & Enrichment Asst	Groesbeck	0.30	3	08/20/2025
Departure	Resignation	Lavelle, Claire E.	Branch Shelver	Anderson	0.30	1	08/21/2025
Departure	Resignation	Parker, Willow S.	PT20-Library Customer Adv	Symmes Township	0.50	4	08/21/2025
Departure	Resignation	Hester, Jeremiah L.	PT20-Monitor Mentor	College Hill	0.50	6	08/21/2025
Departure	Resignation	Alvarez-Aranjo, Neyra L.	HW Help & Enrichment Asst	Forest Park	0.30	3	08/21/2025
Departure	Resignation	Tacho, Lovie	HW Help & Enrichment Asst	Price Hill	0.30	3	08/21/2025
Departure	Resignation	Richmond, Larry	Library Customer Spec	College Hill	1.00	5	08/22/2025
Departure	Resignation	Brokamp, Madeline	HW Help & Enrichment Asst	Walnut Hills	0.30	3	08/22/2025
Departure	Resignation	DeVol, Lainey M.	PT20-TC_Makerspace Tech	1 & 2 North	0.50	4	08/24/2025
Departure	Resignation	Kinclath, William E.	PT20-Library Customer Adv	1 South	0.50	4	08/28/2025
Departure	Resignation	Sanchez, Agustin L.	PT20-Monitor Mentor	St. Bernard	0.50	6	08/29/2025
Departure	Resignation	Lewis, Kendra	Monitor Mentor	Walnut Hills	0.375	6	08/29/2025
Departure	Resignation	Hackle, India	PT20-Monitor Mentor	Madisonville	0.50	6	08/30/2025
Departure	Resignation	Park, Jin Ha	PT20-Library Customer Adv	St. Bernard	0.50	4	09/06/2025
Departure	Resignation	Helm, Breaysha A.	PT24-Library Customer Adv	Walnut Hills	0.60	4	09/06/2025
Departure	Resignation	Luecke, Robert M.	PT24-Library Customer Adv	Madeira	0.60	4	09/10/2025

Departure	Resignation	Lapp, Anna M.	Customer Service Sub	Customer Service Subs	0.725	4	09/14/2025
Departure	Resignation	Gandert, Elizabeth	PT20-TC_Makerspace Tech	1 & 2 North	0.50	4	09/14/2025
Departure	Resignation	Grapes, Christine M.	Library Customer Adviser	Hyde Park	1.00	4	09/18/2025
Departure	Resignation	Ross II, Ronald P.	Facility Property Manager	Facility Operations	1.00	12	09/19/2025
Departure	Resignation	Brooks, Kapreice K.	PT20-Library Customer Adv	1 South	0.50	4	09/30/2025
Departure	Retirement	Fox, Pauline	Acquisitions Specialist	Materials Selection&Acq	1.00	5	09/30/2025
Departure	Resignation	Randall, Matthew L.	PT20-Library Customer Adv	Deer Park	0.50	4	10/02/2025
Departure	Resignation	Sand, Keith N.	PT24-Library Customer Adv	Sharonville	0.60	4	10/03/2025
Departure	Retirement	Chatterjee, Sagoree	Regional Manager	Service	1.00	12	10/03/2025
Departure	Resignation	Woodall, Sarah M.	Branch Shelver	Blue Ash	0.30	1	10/06/2025

8/13/2025 - 10/7/2025

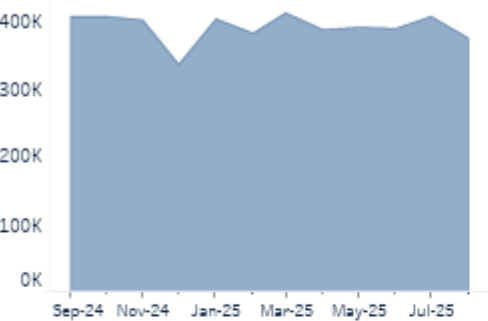
- Statistical Report for August 2025 and September 2025



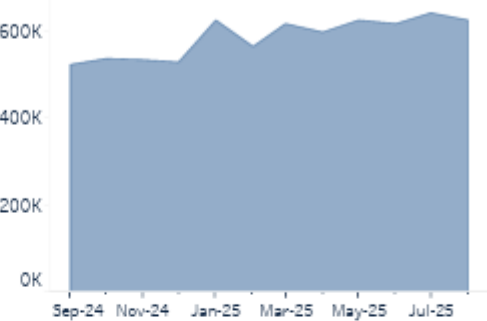
# Statistical Report - August 2025

## Trailing 12 Months of Data

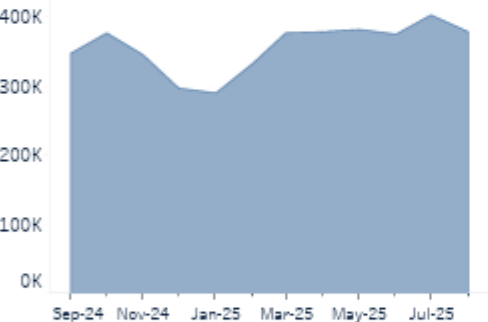
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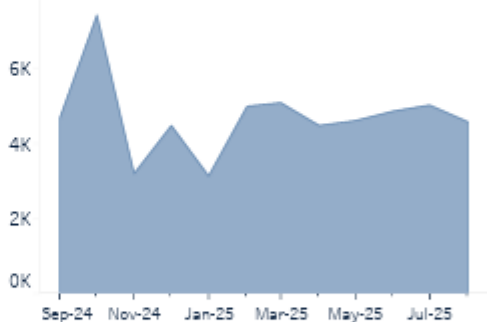
Digital Circulation



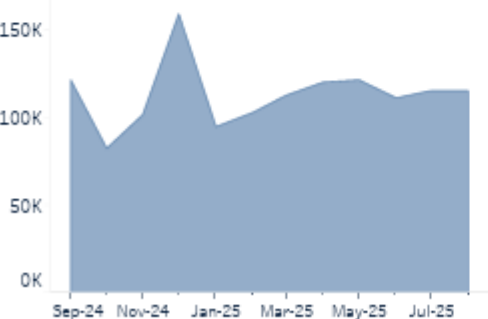
Visits In-Person



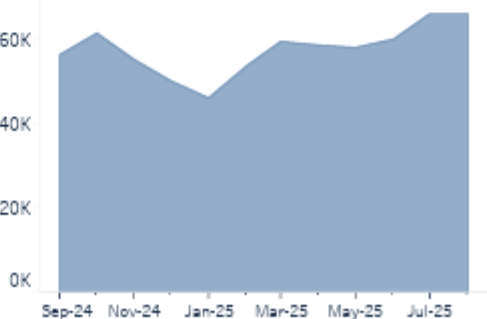
Visits Curbside & Drive-thru



Wi-Fi Sessions



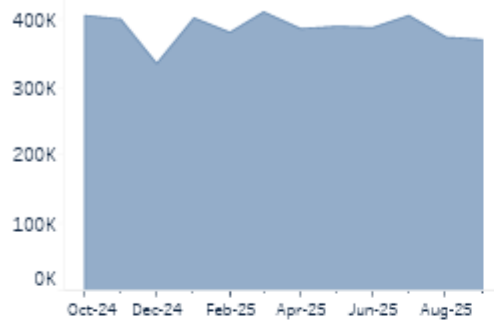
PC Sessions



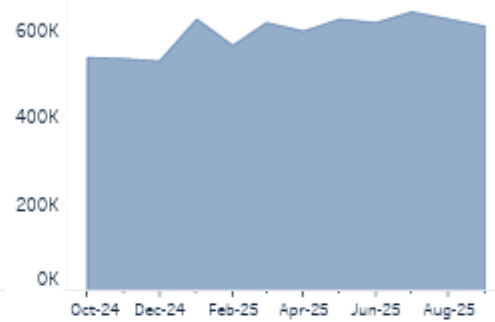
## Statistical Report - September 2025

### Trailing 12 Months of Data

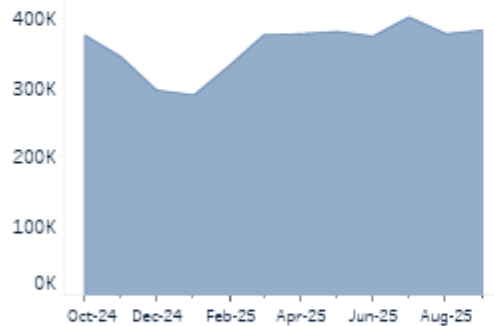
**Original Circulation**



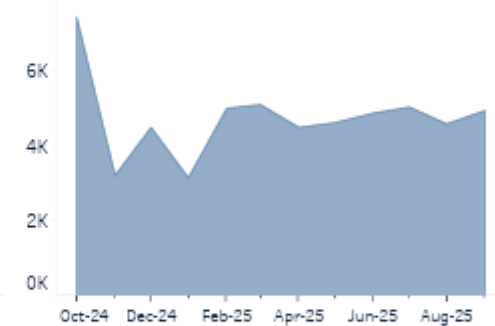
**Digital Circulation**



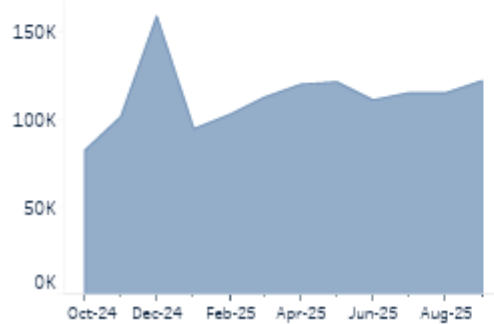
**Visits In-Person**



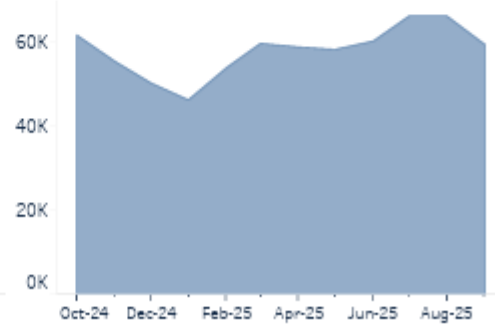
**Visits Curbside & Drive-thru**



**Wi-Fi Sessions**



**PC Sessions**



- Statistical Highlights – Year 1 Story Center

# 1 Year in the Catherine C. and Thomas E. Huenefeld Story Center

Summer 2024 - Summer 2025

## Communities shared their stories over the last 12 months



94 new Story Center videos

filmed, edited and uploaded since July 2024



7 new in-person exhibits



247 videos uploaded to YouTube

Including 94 Veterans History Project videos



9 digital exhibits available on screens throughout the building



956 customer videos uploaded to Their Story

The team transcribed 658 of these videos



4658

Exhibit Views

### Story Center Screen Views

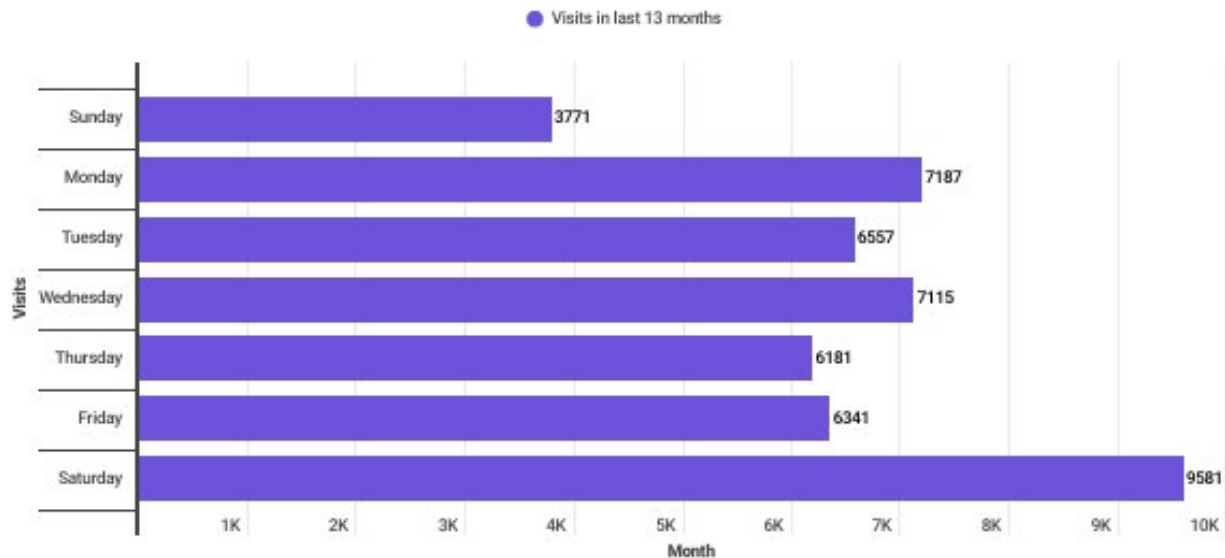


The screens are all consistently used, but the Veterans kiosk is the most popular.

# 1 Year in the Catherine C. and Thomas E. Huenefeld Story Center

Summer 2024 - Summer 2025

## Social Stairs Visits



Saturday is the busiest day on the stairs.



20 customers interviewed during the opening celebration

8 library staff members also shared their stories

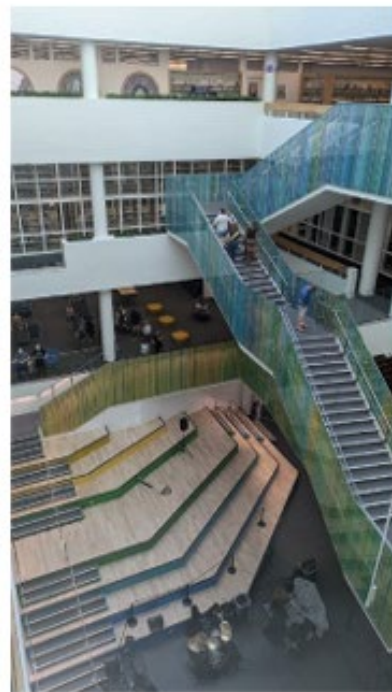


13 bands filmed for Sunday on the Stairs



4 Story Center topics

Library Stories, World Theatre Day, English Language Learners, Urban Appalachian Community Coalition



Made with

Infogram

- Investment Report (summary of invested balances) as of September 30, 2025

Cincinnati and Hamilton County Public Library  
**Investment Summary as of July 31, 2025**

	Amount As of 6/30/2025	Amount As of 7/31/2025
<b>Fifth Third Investment:</b>		
General Fund	\$21,486,247.50	\$22,483,747.50
Building and Repair	\$13,628,120.00	\$14,628,120.00
<b>Total</b>	<b>\$35,114,367.50</b>	<b>\$37,111,867.50</b>
 <b>Fifth Third Operating Account:</b>		
General Fund	\$18,771,839.40	\$15,856,328.99
Insurance Reserve	\$230,000.00	\$230,000.00
Special Revenue Funds	\$2,863,370.13	\$2,850,815.94
Building and Repair	\$27,333,601.93	\$25,284,220.67
Permanent Trust Funds	\$1,604,680.05	\$1,584,528.15
<b>Total</b>	<b>\$50,803,491.51</b>	<b>\$45,805,893.75</b>
 <b>STAR Ohio:</b>		
Building and Repair	\$1,289,468.44	\$1,294,184.81
<b>Total</b>	<b>\$1,289,468.44</b>	<b>\$1,294,184.81</b>
 <b>U.S. Bank Managed Investments (Trust Funds):</b>		
<b>Total</b>	<b>\$6,778,407.00</b>	<b>\$6,778,407.00</b>
 <b>Grand Total</b>	 <b><u>\$93,985,734.45</u></b>	 <b><u>\$90,990,353.06</u></b>

Ms. Reynolds seconded.

Voting for the motion: Mayor Brown, Mr. Harding, Mr. Hendon, Ms. Redden, and Ms. Reynolds...5 ayes. The motion carried. **(19-2025)**.

The Regular Meeting was then adjourned.

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President

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Attest: Secretary